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LEE COLLEGE BULLETIN
1969-1970

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Number 1

Volume XLX

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SCHOOL CALENDAR FOR 1969-1970

First Semester

August 31, 1969	Parents' Orientation Session
September 1, 1969	Parents' Orientation Session
September 1, 1969	Freshmen Orientation
September 2, 1969	Registration for pre-registered students
September 3, 1969	Registration for all new students
September 4, 1969	Classes begin
September 4, 1969	Formal Opening
September 12, 1969	Last day a student may register or add classes
September 20, 1969	ACT Test Examination
October 12-19, 1969	Fall Convocation
October 23, 24, 1969	Final Exams Professional Education Courses
October 29, 1969	Long weekend begins after classes, including night classes
November 3, 1969	Classes resume at 8:15 a.m.
November 11, 1969	Junior-Senior English Exam
November 18-21, 1969	Pre-registration for second semester
November 27, 1969	Thanksgiving (Annual Alumni Homecoming)
December 15-19, 1969	Final Examinations

Second Semester

January 12, 1970	Registration for pre-registered students
January 13, 1970	Registration for new students
January 14, 1970	Classes begin
January 23, 1970	Last day a student may register or add classes
March 5, 6, 1970	Final Exams Professional Education Courses
March 8-15, 1970	Spring Convocation
March 20, 1970	Easter Holidays begin after classes
April 1, 1970	Classes resume at 8:15 a.m.
April 3, 4, 1970	G.R.E. Tests
April 18, 1970	College Day
April 21-24, 1970	Pre-registration for fall semester, 1970
May 2, 1970	Senior Banquet
May 10, 1970	Honors Night
May 11-15, 1970	Final Examinations
May 17, 1970	Baccalaureate Service
May 17, 1970	Commencement Exercises



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LEE
COLLEGE
A CAMPUS
OF CHRISTIAN
SCHOLARSHIP

PRESENTING THE COLLEGE

ACCREDITATION

Lee College is a member of the American Council on Education, the Tennessee College Association, and an associate member of the American Association of Colleges for Teacher Education. Its degree programs are accredited by the Tennessee State Department of Education for teacher certification.

Lee College became a member of the Southern Association of Colleges and Schools as an accredited junior college in 1960. In 1966 the college initiated a four-year liberal arts baccalaureate program and is now working under the supervision of the Southern Association in transition to membership as a four-year institution.

PURPOSE

Lee College is a coeducational Christian college whose basic purpose is to provide, in a Christian environment, learning experiences designed to develop within its students those knowledges, appreciations, understandings, abilities and skills which will prepare them for responsible living in the modern world. A personal commitment to Jesus Christ as Lord and Saviour is the controlling factor of the perspective from which the educational enterprise is undertaken. Education in this environment and from this perspective is viewed as an integration of truth as it is revealed in the Holy Scriptures and truth as it is investigated and discovered in the Arts and Sciences.

RELIGIOUS POSITION

As a Christian college operated under the auspices of the Church of God, Lee College is firmly committed to the conservative, evangelical, and Pentecostal religious position of its sponsoring denomination. This position is expressed in the following "Declaration of Faith" of the Church of God:

We believe:

In the verbal inspiration of the Bible.

In one God eternally existing in three persons; namely, the Father, Son, and Holy Ghost.

That Jesus Christ is the only begotten Son of the Father, conceived of the Holy Ghost, and born of the Virgin Mary. That Jesus was crucified, buried, and raised from the dead. That He ascended to heaven and is today at the right hand of the Father as the Intercessor.

That all have sinned and come short of the glory of God and that repentance is commanded of God for all and necessary for forgiveness of sins.

That justification, regeneration, and the new birth are wrought by faith in the blood of Jesus Christ.

In sanctification subsequent to the new birth, through faith in the blood of Christ; through the Word, and by the Holy Ghost.

Holiness to be God's standard of living for His people.

In the baptism with the Holy Ghost subsequent to a clean heart.

In speaking with other tongues as the Spirit gives utterance and that it is the initial evidence of the baptism of the Holy Ghost.

In water baptism by immersion and all who repent should be baptized in the name of the Father, and of the Son, and of the Holy Ghost.

Divine healing is provided for all in the atonement.

In the Lord's Supper and washing of the saints' feet.

In the premillennial second coming of Jesus. First to resurrect the righteous dead and to catch away the living saints to Him in the air.

Second, to reign on the earth a thousand years.

In the bodily resurrection; eternal life for the righteous, and eternal punishment for the wicked.

The Board of Directors, Administration, and Faculty of Lee College are committed to the pursuit of education within the religious framework stated above. This educational program is offered to all qualified students who desire to study at Lee College under such an influence.

OBJECTIVES

Education is built upon the pursuit, discovery, and understanding of truth and its application to the processes of life. Upon this foundation the general education objectives of Lee College are projected:

To develop in the student an understanding and enrichment of his own mental, physical, and social life so that he may gain insight into the motives and behavior of himself and others.

To train the student in the processes of logical thought and clear personal expression both in writing and in speech.

To provide for the development of an appreciation and understanding of man's cultural heritage.

To develop in the student an understanding of the nature and problems of organized society, past and present, and his relation to it.

To develop in the student an understanding of the world in which he lives, both organic and inorganic, in theory and practice.

To provide opportunity for the development of vocational and professional skills and abilities.

To urge the application of the Holy Scriptures to life and conduct, including the individual's spiritual life, his participation in the Christian community, and his relationships in society.

To provide enough Bible and religion courses in each curriculum that the graduate will have sufficient background to be conversant in the Christian faith.

HISTORICAL SKETCH

Realizing the great need for trained Christian workers, the Church of God considered the desirability of a Bible training school during the deliberations of its sixth annual General Assembly in 1911. The General Assembly appointed a committee to locate a site and erect a building, and established a board of education consisting of seven men. The General Assembly of 1917 passed measures to institute a school, with classes to meet in the Council Chamber of the Church of God Publishing House in Cleveland, Tennessee. The Reverend A. J. Tomlinson, Superintendent of Education, opened the first term on January 1, 1918, and introduced the teacher, Mrs. Nora B. Chambers, to the first class of twelve students.

By the beginning of the fifth term, one room was no longer sufficient to house the school, so a vacant church building on Twenty-fourth and

Peoples Streets was converted into classrooms and dormitory in 1920. The school again outgrew its facilities and was moved in 1925 to the Church of God Auditorium on Twenty-fourth Street and Montgomery Avenue.

A high school division was added in 1930, fulfilling a vital part of the school's program until it was discontinued in 1965. In 1938 the Murphy Collegiate Institute in Sevierville, Tennessee, was purchased to accommodate the growing school. A junior college division was added in 1941 to meet the needs of the denominational students. This division was accredited by the Southern Association of Colleges and Schools in 1960.

The school returned to Cleveland in 1947, after purchasing the Bob Jones College campus—a site which as early as 1885 had housed Centenary College and Music School, a Methodist institution. Upon returning to Cleveland, Bible Training School received its new name, Lee College in honor of its first President, the Reverend F. J. Lee.

The college curriculum was expanded in 1953 with the institution of a four-year Bible College offering a Bachelor of Arts degree in Biblical Education. This program achieved full accreditation in 1959 by the Accrediting Association of Bible Colleges.

In 1965 plans were initiated to expand the junior college division to a four-year college of liberal arts and education. This college received full approval by the Tennessee State Department of Education in 1968. It then became possible to combine the Bible College and the College of Liberal Arts and Education into one functional school, Lee College, consisting of three divisions of instruction—Arts and Sciences, Religion, and Teacher Education. Lee College is presently in transition, under the supervision of the Southern Association of Colleges and Schools, from an accredited junior college status to accredited four-year college status.

The needs of an increasing enrollment are being fulfilled by a long-range building and remodeling program begun in 1962 when the oldest building on campus, Old Main, was replaced with a new Administration Building. In 1965 the gymnasium was completely remodeled and a new science building was erected. Two new dormitories, one for men in 1967 and one for women in 1969, have been added to house the expanding student body.

PRESIDENTS OF LEE COLLEGE

F. J. Lee	1922-1923
J. B. Ellis	1923-1924
T. S. Payne	1924-1930
J. H. Walker	1930-1935
	1944-1945
Zeno Tharp	1935-1944
E. L. Simmons	1945-1948
J. Stewart Brinsfield	1948-1951
John C. Jernigan	1951-1952
R. Leonard Carroll	1952-1957
R. L. Platt	1957-1960
Ray H. Hughes	1960-1966
James A. Cross	1966

LOCATION AND FACILITIES

Lee College is located in a beautiful residential section of Cleveland, Tennessee. Situated between the Tennessee River and the majestic Smoky Mountains of eastern Tennessee, Cleveland is the county seat of Bradley County and the center of trade and services for the county's population of nearly forty-five thousand. Major cities, such as Chattanooga and Knoxville, are nearby and easily accessible. The campus is only twenty-five miles by expressway from a major airport at Chattanooga.

The twenty-acre campus is comprised of ten acres of buildings, walks, and drives, four acres of playing field, four acres of landscape, and two acres of parking area. Most of the buildings face Ocoee or Church Streets and lie between Eleventh and Fifteenth Streets.

THE ADMINISTRATION BUILDING, centrally located on the campus, is a three-story brick structure facing Ocoee Street.

THE ALUMNI BUILDING is a four-story brick structure containing classrooms and faculty offices with the west entrance on Ocoee Street.

THE AUDITORIUM facing Church Street seats eight hundred.

THE CAFETERIA is located on Church Street. It has a seating capacity of five hundred.

THE GYMNASIUM seats twelve hundred and is directly east of the Auditorium.

LEE MEMORIAL LIBRARY, a three-story brick structure, is on the corner of Church and Eleventh Streets.

THE MUSIC BUILDING, a two-story brick building, contains classrooms, studios for teachers of music, and practice studios for students. It is located across Church Street from the Auditorium.

THE SCIENCE BUILDING which faces Ocoee Street is a three-story brick structure built in 1965.

THE STUDENT CENTER is on the west side of Church Street and contains a snack shop, a tearoom, and a social hall.

DORMITORIES. Residences for men include WALKER HALL, ELLIS HALL and HUGHES HALL. Women's residences are EAST WING DORMITORY, NORA CHAMBERS HALL, SIMMONS HALL, THARP HALL, and a NEW DORMITORY erected in 1969. PROVIDENCE HALL contains apartments for married students.


Ride Out the Storm
THE TOTEM CASTS A SHADOW
F B434d
F B434r
F B434t

ADMISSION
COSTS
FINANCIAL AID

Admission to Lee College is based on evidence that the applicant possesses the qualities needed for satisfactory achievement in terms of character, ability, academic foundation, purpose personality, and health. This evidence is obtained from the applicant's high school record, college entrance tests, evaluations submitted by the high school principal, teachers and other officials, and the family physician. To be eligible for admission *the applicant must have graduated from an approved high school.* All persons who register at Lee College are required to file an application.

PROCEDURE

Application blanks are mailed on request to all prospective students.

All students expecting to enroll at Lee College for the first time must submit the following:

1. An application for admission on a form provided by the college.
2. A physical examination report form, filled in and signed by a licensed physician. (The proper form will be provided by Lee College.)
3. An official high school transcript mailed directly from the high school. All students must maintain a C average on high school work or make an average of sixteen or above on the ACT test.
4. A record showing that the student has taken the American College Test (ACT). Results of this test should be submitted to the College. Any student desiring admission to Lee College, who for any reason has failed to take this test, will be required to take it before his registration shall be considered complete.
5. An advance matriculation fee of $20. (Not refundable). The matriculation fee may be applied to the account of the student or the account of a member of the immediate family for a period of four semesters following the date of payment.
6. An advance housing fee of $10. (Refundable within thirty days prior to registration.)
7. A recent snapshot.

When the above regulations have been completed, a student will be notified of his acceptance or rejection by the office of admissions. The college may refuse admission and registration to students not recommended for college, or admit them on strict probation for limited work.

GED EQUIVALENCY CERTIFICATES

Applicants who have not completed high school will be required to take the General Education Development tests. These tests cover English, natural science, social sciences, literature, and mathematics. The tests are

given in many of the major cities throughout the nation. With an average score of fifty or above, one may apply for admission. For details concerning the use of the General Education Development tests for entrance to college, contact: Dean of Admissions, Lee College, Cleveland, Tennessee 37311.

ADVANCED PLACEMENT

Superior students with advanced work in high school are encouraged to work at more advanced academic levels. Upon the presentation of clear evidence of his ability and the approval of the chairman of his division, a student may be granted advanced placement with college credit. Lee College will accept a score of three or above on the Advanced Placement Tests of the College Entrance Examination Board or a comparable score on other acceptable standardized tests.

TEST REQUIREMENTS

Applicants for admission to the freshman class are required to take the ACT test, preferably in December. ACT test results are not used to establish minimum scores for admission, but rather are used for course grouping and counseling purposes. Those unable to take the test may apply for admission. A test will be administered on campus after entrance. Application for ACT should be made at least one month in advance of the test date. Information may be secured from high school offices, or from the test headquarters, as follows:

The American College Testing Program
Box 168
Iowa City, Iowa

ORIENTATION

Students will follow the schedule furnished by the Admissions Office throughout registration. Each student will be assigned to a faculty advisor, who will aid him in the selection of his courses.

FOREIGN STUDENTS

The foreign student advisor works with all international students in matters relating to their admission and stay at Lee College. He works as the liaison person with the Missions Department for students under missions scholarships. Arrangements can be made to meet a student when he arrives, provided complete information concerning his arrival in Cleveland is sent sufficiently in advance to the Dean of Men or Dean of Women.

VETERANS AND CHILDREN OF VETERANS

Lee College is approved for training veterans and children of veterans under the existing public laws. Eligible persons should contact the Veterans

Administration regional office of the state in which they maintain a permanent residence. One must have authorization for VA or vocational rehabilitation training before registering. If in doubt about the procedure to follow, write: Dean of Admissions, Lee College, Cleveland, Tennessee 37311.

TRANSFER STUDENTS

Students from accredited colleges or universities will be admitted without examination, provided they have been granted honorable dismissal. They must present an official transcript showing evidence of a C average in all college work previously taken.

Except in special cases, a student who has failed in another institution and cannot remain in that institution will not be admitted to Lee College.

Removal of entrance conditions must be accomplished by the end of the first year.

In general, Lee College follows the same policy in accepting work from a school that is not a member of a regional association as is followed by the state university of the state in which the school is located.

ITEMIZED EXPENSES FOR EACH SEMESTER

TUITION

FULL-TIME STUDENTS

Basic Fee (for all full-time students who are taking 12-17 hours) .	$350.00
This includes tuition, student activity, post office, physical education and lab fees; this does not include registration, IBM, student teaching, private music fees, or certain other special fees.	
Registration Fee (per semester, non-refundable)	10.00
Yearbook Fee (required, payable in full first semester attended) .	12.00
Insurance (Blue Cross-Blue Shield)	21.00
Estimated cost first semester exclusive of room and board . . .	$393.00
Estimated cost second semester exclusive of room and board . .	$360.00
All work under 12 hours and over 17 hours, each semester hour .	25.00

The above charges do not include BOOKS and SUPPLIES, which are sold for cash in the Pathway Book Store. Students must be prepared to pay cash for books and supplies on registration day. BOOKS AND SUPPLIES WILL NOT BE CHARGED.

DISCOUNTS

In those cases where more than one member of an immediate household

is registered full time, a 25% discount on tuition only is permitted for all except the first student, provided the full accounts are paid by the last date provided by the deferred payment plan. Those involved must call the matter to our attention in order to be assured of receiving the discount. This policy does not include married children.

DORMITORY STUDENTS

Room and Board

Room rent	$125.00*
Food	200.00
	$325.00*

*Residents of Hughes Residence Hall for Men and New Residence Hall for Women pay $175.00 per semester.

Estimated average cost for full-time boarding students per semester, exclusive of personal expenses, books, and special fees for certain programs $685.00-$718.00

Single students are required to occupy dormitory rooms until they are filled, unless living with parents or relatives.

Providence Hall—apartment rent for married students per room, per month including electricity, water, and heat. (apartments are unfurnished)	$ 24.00
Fee for each air conditioner and/or clothes dryer per month year around	$ 3.00

Students are not normally permitted to arrive earlier than 2 days prior to registration. Students given permission and arriving earlier than 2 days prior to registration must pay extra for room and board. This is to be paid in cash to the dormitory supervisor and to the Cafeteria.

SPECIAL FEES

Special Music Fees

Per Semester (Private Lessons)	$ 60.00
Piano and Organ Rental fees:	
1 hour each day per semester	10.00
2 hours each day per semester	15.00
Class Voice (Semi-private)	30.00
Registration fee for students who register for private lessons only	$ 5.00
Special fee for Music Majors	$ 60.00

This includes 3 credit hours of private lessons and practice fees.

Private lessons are taught on the semester basis. Students are charged for the semester instead of for each individual lesson. Therefore, students will not be allowed to make up private lessons missed because of school holidays or other reasons that classroom courses do not meet. No student will be allowed to make up a private lesson that he misses for reasons other than emergencies unless a make-up fee is paid. No refund on private music lessons after last day of registration.

Other Special Fees (per semester)

Other expenses for all students, when applicable, include:

IBM fee	$ 35.00
Late registration fee	10.00
Proficiency exams (for each hour's credit established)	10.00
Audit fee (per semester hour)	12.50
Student teaching fee	50.00
Graduation fee	25.00
Extra transcript (one given free)	1.00
Returned checks (per check) for insufficient funds	5.00
For other reasons	1.00
Diploma fee (terminal program graduates)	5.00
Auto registration and parking fee (per year)	
Resident students	15.00
Commuting students	10.00

PART-TIME STUDENTS

Students who register for a part-time course will be charged as follows:

Semester hour	$ 25.00
Registration (each semester)	5.00
Late registration	5.00

Additional Fees for Certain Courses

Physical education	10.00
Laboratory fee—Chemistry, Biology, and Physics	
All divisions	10.00
All foreign languages	10.00
General Science	5.00
Typing fee	10.00
Secretarial Practice fee	10.00

IBM fee	35.00
Visual Aids	5.00
Crafts	5.00
Vacation Bible School	5.00
Art fee	5.00
Band Instrumental Rental	10.00
Band fee	10.00
Dramatics	5.00
Business Machines	10.00

Note: Students registering for English Lab must consider this a 5-hour course when computing the number of hours for tuition charge.

SETTLEMENT OF ACCOUNTS

Students should be prepared where possible to pay full semester charges on or before registration. Money may be submitted in advance to the bookkeeping office and this will facilitate registration. All students are required to pay at least one-third down on or before registration according to the deferred payment plan which follows.

Students who are unable to pay their accounts in full must either borrow the necessary funds or subscribe to the college deferred payment plan. Parents and students who will have difficulty paying the full charges within the semester are encouraged to make advance arrangements for borrowing the needed funds. Students intending to borrow up to half of their actual college expenses should apply for a National Defense Student Loan. Persons needing a larger amount should apply for a Guaranteed Loan through their local bank. If a Guaranteed Loan is not possible, the college has made arrangements with Education Funds, Incorporated, and College Aid Plan Inc., whereby parents and students may borrow up to the full expenses of attending college. The loans may be repaid monthly over a long period of time at low interest rates. More information follows on these deferred payment plans.

College Deferred Payment Plan

Any full-time on-campus student desiring to participate in the college deferred-payment plan is required to pay $250 down at registration and the balance of his semester charges in three equal payments. Any part-time student or off-campus student desiring to participate in the deferred-payment plan is required to pay approximately one-third of the total charges at registration and the balance of his semester charges in three equal monthly payments on the dates mentioned below. The same financial requirements apply to GI's and others where money is not sent directly

to Lee College. In all cases when the student does not have the down payment, a commitment letter is required from those underwriting the student's account.

First Semester

Full-time on-campus students must pay $250 at registration; off-campus students must pay one-third. The balance must be paid as follows:
First payment by October 1
Second payment by November 1
Final payment by December 1

Second Semester

The same down payment is required at registration. The balance must be paid as follows:
First payment by March 1
Second payment by April 1
Final payment by May 1

ACCOUNTS MUST BE PAID PRIOR TO FINAL EXAMINATIONS

Written commitments for aid from Lee College or other sources are the only substitutes for the required down payment. Therefore, the students should assume the responsibility of applying for aid in advance of need and seeing that letters on aid or cash are in the Business Office on the date of registration.

While we recognize the problems involved in increasing cost to the student, education with a Christian emphasis is the greatest personal investment available to our people today. The college is interested in assisting students in every way possible in financing their college education. Please check with our Office of Student Aid if you need financial assistance.

ADJUSTMENT OF ACCOUNTS

Withdrawing and Dropping Courses

Students who drop INDIVIDUAL classes after the deadline for registration will not receive any adjustment in charges. This also applies to PRIVATE MUSIC LESSONS.

Refund Policy

No reduction of charges will be granted unless application is made within two weeks of any change in program or departure of the student. Students who withdraw from the college after the 5th week of classes will receive no adjustment on tuition and fees. Room and board charges will be prorated from date of withdrawal. If a student withdraws during a semester and

requests a refund for advanced payments, the following rules will determine the amount of adjustment *provided the student withdraws formally through the Office of the Dean of Students.*

1. Room and board will be adjusted by the full amount unused to date of withdrawal.
2. Tuition and fees, with the exception of matriculation and registration fees, will be adjusted on the following percentages:

During first two weeks of semester	80%
During third week of semester	60%
During fourth week of semester	40%
During fifth week of semester	20%
After fifth week of semester	No adjustment

3. NO REFUND ON MATRICULATION FEE, REGISTRATION FEE, OR LATE REGISTRATION FEE.
4. No Person who registers as a full-time student and is later permitted to drop enough courses to place him in the classification of a part-time student will be entitled to an adjustment or prorated tuition.

Accounts with the school must be settled in full before a diploma or a transcript of credits is issued or letter of honorable dismissal is granted. ACCOUNTS MUST BE PAID BEFORE FINAL EXAMINATIONS ARE TAKEN. NO STUDENT WILL BE ALLOWED TO GRADUATE UNTIL HIS ACCOUNT IS PAID IN FULL.



FINANCIAL AID

The staff of the student aid office is committed to assisting students in obtaining the means by which to pursue their education. Listed below are the guiding principles for the student aid program:

GUIDING PHILOSOPHY

1. The first obligation of a student is to give the proper attention to his studies. The primary purpose of the Lee College student aid program is to provide financial assistance to students who without such aid would be unable to attend the college. The family of a student is expected to make a maximum effort to assist the student with college expenses. Financial assistance should be viewed only as supplementary to the efforts of the family.

2. In order to obtain aid the student and parents must provide full confidential information to establish need. Full completion of required forms is necessary.

3. In selecting students with need to receive financial assistance, the college places primary emphasis upon need and their academic achievement, character, and future promise.

4. The total amount of financial assistance offered a student may not exceed the amount he needs. In determining the extent of a student's financial need, the college takes into account the financial support which may be expected from the income, assets, and other resources of the parents and the student.

5. A student who needs financial aid should provide a reasonable part of the total amount required to meet college costs by accepting employment if academic ability permits, or a loan, or both.

6. The student aid office provides counseling for students desiring to complete the financial planning required to meet their educational expenses. Parents wishing to discuss financial needs of their children are always welcome for counseling service.

PROCEDURE

Financial aid at Lee College is intended to assist qualified students in meeting normal expenses, and it is our intention to help as many students as possible. Therefore, a request for a loan, grant, scholarship or employment will be considered only when the application procedure outlined in this catalog is followed.

To request financial assistance from the college or the Federal programs described in this catalog, the student should:

1. Write to the Director of Student Aid, Lee College, Cleveland, Tennessee 37311 to obtain an application for financial aid.

2. Obtain a Parents' Confirmation Statement (PCS) for the year in which financial aid will be needed. Entering freshmen may obtain this statement from their high school counselor or from the Student Aid Office. The ACT Family Financial Statement (FFS) is also acceptable.

4. An applicant who is already enrolled must have and maintain a "C" average.

5. An applicant should begin processing his application for financial assistance while his application for admission is pending, so that the paperwork will be completed by April 1. All applications are approved subject to admission to the college.

6. Financial assistance from Lee College and other sources should be viewed only as supplementary to the efforts of the family (including parents of married students).

7. All recipients who have applied by June 1 will be notified of awards no later than July 31. Generally, aid is awarded on an academic year (two semesters) basis. Award payments are made in equal installments at the beginning of each semester.

8. The proceeds of financial aid awards shall be used for the payment of tuition and required fees, board and room, and for instructional supplies, materials and books.

Note: Application covers only one academic year (two semesters). Therefore, renewal applications should be filed by April 1, for the next school year.

ACADEMIC REQUIREMENTS

No financial assistance may be awarded or continued to any student who does not have or maintain satisfactory academic performance. Generally, a satisfactory average to qualify for student aid is a "C."

HONOR SCHOLARSHIP

Lee Honor Scholarship

Students graduating from any accredited high school with valedictorian or salutatorian scholarship honors will be eligible for a scholarship equal to the standard tuition cost of 12-17 hours for each semester for one academic

year. This scholarship shall be exclusive of matriculation fee and other fees where applicable.

Other requirements for honor scholarships are:

A recommendation as to character and integrity of the applicant, furnished by his pastor, and a statement from the principal of the high school from which the applicant graduated, verifying that the applicant was a first or second-place honor graduate at the time of his graduation and that the applicant is of a desirable character.

This scholarship is available only to college freshmen during the academic term following graduation from high school.

WORK SCHOLARSHIP

Music Scholarship

A limited number of music scholarships are given each year. Interested individuals should write to the head of the Music Department for an application blank and an appointment for audition. All music students who receive scholarships will be expected to participate in musical organizations as needed.

Student Work Scholarships

Lee College grants a number of work scholarships. Preference is shown to second-year students. Credit for a work scholarship must be applied toward the student's account.

FEDERAL COLLEGE WORK-STUDY PROGRAM

This program was established under provisions of Title I, Part C of the Economic Opportunity Act of 1964.

The purpose of this program is to make part-time employment opportunities available to students, particularly those from low-income families, who are in need of the earnings from part-time employment in order to attend Lee College.

Students may work up to 15 hours weekly while attending classes full-time. Of course, the number of hours of work for each student are determined by his class schedule, his financial need, and the hours he is needed by his supervisor. During the summer or other vacation periods when they do not have classes, students may work full time (40 hours per week) under this program. In general, the basic pay is $1.30 ($1.45 after Feb. 1, 1970) an hour. A student's eligibility for this program is determined by the Office of Student Aid.

Work may be for Lee College or for an approved off-campus agency. On-campus jobs include work as teacher's aides and work in the dining hall, laboratories, libraries, and maintenance. Off-campus jobs are assigned in the County School System, YMCA, Boys' Club, Community Action Program, and City School System.

To work under this program, a student must be enrolled as a full-time student and be in good standing, or be accepted for enrollment as a full-time student. The student's eligibility depends upon his need for employment to defray college expenses at Lee, with preference given to applicants from low-income families as shown below:

Number of dependent children or other dependents	Family income less than
1	$3,200
2	4,000
3	4,700
4	5,300
5	5,800
6	6,200
7	6,600
8	6,900

Full-time employment is offered during the summer months. In three months of summer employment under this program, an eligible student could earn approximately $600, if needed. Students payroll checks are issued every two weeks during the summer and monthly during the school year.

EDUCATIONAL OPPORTUNITY GRANTS

This program was established under provisions of Title IV, Part A, of the Higher Education Act of 1965.

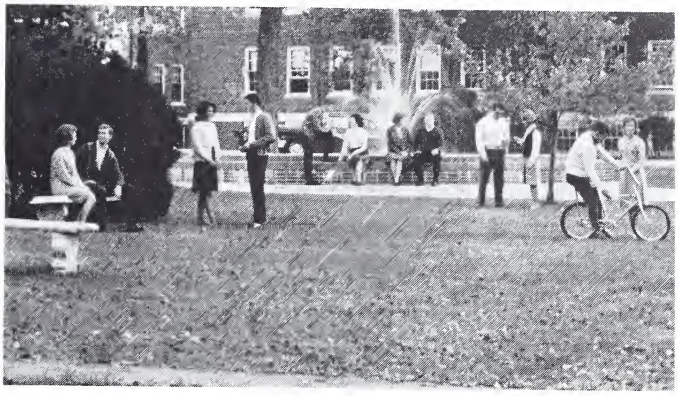
The purpose of this program is to encourage and enable exceptionally needy high school graduates and college undergraduate students, who otherwise would be unable to continue their education, to pursue their studies at Lee College by providing them with educational opportunity grants.

To qualify for an Educational Opportunity Grant a student must be accepted for full-time enrollment at an institution participating in the program or, in the case of a student already attending such an institution, be in good standing and in full-time attendance there as an undergraduate student. In addition, he must show evidence of academic or creative promise and capability of maintaining good standing in his course of study. Finally, he must be in exceptional financial need, and must show that he would

not, except for an educational opportunity grant, be financially able to pursue a course of study at the institution.

Amounts of not less than $200 nor more than $1,000 may be awarded to a student under this program each academic year. The amount of the grant may not be more than one-half of the total financial aid given. The other half of the amount of financial aid given may be from a loan or a work program. For example, if it is determined that the amount of $1,100 financial aid is needed in order for the student to attend Lee College, the grant may not exceed $550. The remaining $550 must be provided through a loan or a work program.





LOANS

Avis Swiger Memorial Loan Fund

The Lee College Alumni Association and Lee College administer a student loan fund, which provides financial aid in the form of loans to worthy students. Preference is shown to third- and fourth-year students. These loans are repayable after the student has left school. Specific terms and conditions of the loan may be obtained from the Director of Student Aid, Lee College, Cleveland, Tennessee 37311.

Tennessee Educational Loan Corporation

This loan fund is provided for students who are Tennessee residents by the State of Tennessee in cooperation with participating banks in the state. An application for this loan may be obtained from any participating lending institution, Lee College Student Aid Office or TELC, 115 Cordell Hull Building, Nashville, Tennessee 37219.

Pickett and Hatcher Educational Fund

The late Mr. Claud A. Hatcher of Columbus, Georgia, created an educational loan fund for the purpose of aiding a large number of worthy students in securing courses in broad general college training. Loans are available for students of all classes. Limitations prevent loans being granted to students of law, medicine, and for the ministry.

Applications and request for additional information should be addressed to Pickett and Hatcher Educational Fund, 215 First National Bank Building, Columbus, Georgia.

National Defense Student Loan Fund

The National Defense Student Loan Program was established under Title II of the National Defense Act of 1958. The purpose of this program is to make long-term, low interest loans to qualified students in need of financial assistance to attend Lee College.

A borrowing student is provided with funds which he has an obligation to repay within a 10-year period following college attendance. Both the Federal Government and Lee College contribute to this program. Interest is three percent per year and starts nine months after termination of studies. This program is especially attractive to prospective teachers since the principal and interest may be forgiven at the rate of 10 percent for each year of teaching up to one-half of the original loan within the original 10-year repayment period. Those who teach in designated low-income areas may receive 15 percent forgiveness for each year of teaching service up to 5 years. Due to limited funds, however, a student may not usually borrow over half his college expenses under the NDSL Program.

State Alumni Chapter Loans

Several state alumni chapters have rather substantial loan funds. Anyone who is interested in a loan from the State Alumni Association should contact the state youth director or the state overseer of your state for specific information.

State Guaranteed Loans

The Guaranteed Loan Program has one simple purpose: to provide the means for you to borrow money for college at low interest cost, with the Federal Government paying part of the interest for qualified students.

(a) A student applies for a loan at a bank or other lending institution.
(b) The lender makes the loan directly to the student.
(c) A State agency or private non-profit agency "guarantees" the loans—that is, protects the lender against loss in case the borrower defaults on his loan.
(d) The Federal Government pays a portion of the interest on behalf of eligible students.

These programs in most states include any student who is enrolled or accepted for enrollment as eligible to apply for a loan for his educational expenses.

Banks, savings and loan associations, insurance companies, credit unions and similarly supervised institutions are lenders under this program. If a student cannot obtain a loan from one source, he may apply to another.

Monthly Payment Plan

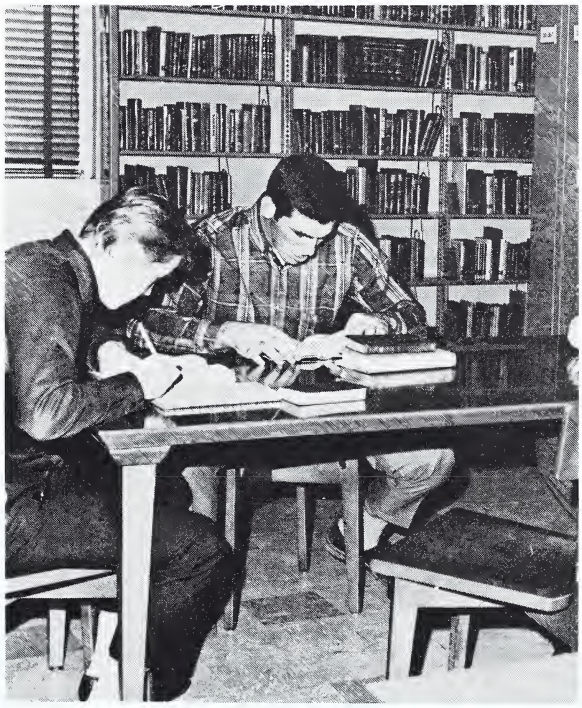
In addition to the above aid programs, Lee College has authorized the use of two deferred payment plans by which parents may meet college expenses out of regular income in convenient low cost monthly payments. By agreement with Lee College, Education Funds, Inc., 10 Dorrance Street, Providence, Rhode Island, and College Aid Plan Inc., 1009 Elm Street,

Manchester, New Hampshire 03131, make loans up to the full cost of college expenses.

Parents desiring other information concerning one of the above deferred payment plans should contact Education Funds, or College Aid Plan, Inc., at the address shown above.

DEADLINE OF APPLICATIONS

All student aid applications must be fully completed and returned to the Lee College Student Aid Office by no later than June 1 of each year. Applications received by April 1 will be given priority. Applications may be made at any time but due to the scarcity of funds, applicants may not receive the needed funds.





CAMPUS LIFE

53623 William G. Squires Library
Cleveland, Tennessee

CAMPUS LIFE

Education in the truest sense involves one's whole life. Academic pursuits must be complemented by a broad variety of experiences which contribute to the moral, spiritual, social and physical aspects of life. Primary attention is given at Lee College to those experiences which enhance spiritual growth, cultural enrichment, physical health, and social development. The total community life of the college seeks to enrich the life of the individual students, and hopes to provide a realistic setting in which to develop fully satisfying lives dedicated to service.

RELIGIOUS LIFE

Lee College gives full allegiance to the Christian faith and to the Lord Jesus Christ. The school takes pride in its heritage of service to the kingdom of God and in its association with the Church of God. A central focus, therefore, is upon opportunities for the spiritual enrichment of the student's life.

CHAPEL SERVICES

Religious chapel services are conducted on Wednesday and Friday of each week, and all students are required to attend. Here the entire school meets to seek divine guidance and inspiration, and to enjoy the ministry of able preachers, including frequent guest speakers.

SUNDAY SERVICES

Sunday school and morning worship services are provided on campus, permitting the student to teach, worship, and work as he does in his local church. The Sunday school serves as an arm of the Christian Education Department to provide "on-the-job" training for the students who plan to go into full-time Christian service.

All students are required to attend Sunday school and morning worship either on campus or at a local church. There are a number of Churches of God in Cleveland, and students are urged to establish a "church home" while here.

Inspiring Sunday evening services are conducted in the auditorium, and all dormitory students are required to attend. The President usually delivers the message.

FALL AND SPRING CONVOCATIONS

A week is set aside each semester for special revival and spiritual enrichment services. There is a Bible study hour at the regular chapel time and an evangelistic service in the evening. These weeks are designated on the

school calendar and all students are required to remain on campus for these weekends. Attendance is compulsory for all full-time students during the morning services, and for all resident students during the evening services.

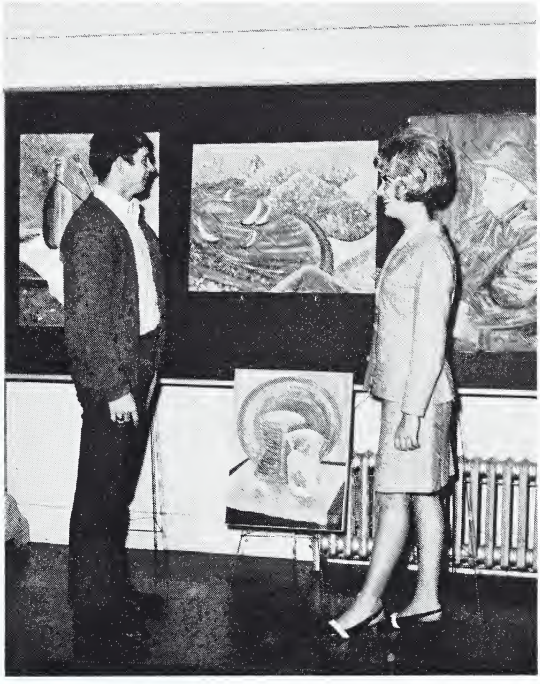
OTHER OPPORTUNITIES FOR SPIRITUAL ENRICHMENT

Further provisions are made for spiritual enrichment by the regular devotional services of various student clubs and dormitories, by the availability of prayer rooms for individual worship, and by the practice of beginning each class period with prayer.

Opportunities for practical Christian work are afforded by the various religious clubs and musical groups who have conducted witnessing "invasions" and other special ministries in many areas of the United States, Latin America, Europe, and the West Indies.

CULTURAL LIFE

A broad range of cultural experiences are provided at Lee College to expand the literary, artistic and musical awareness of each student. Guest artists are frequently brought to the campus, and the students themselves are given numerous opportunities for literary and artistic self-expression.



FINE ARTS SERIES

The Fine Arts Series brings at least four major cultural programs to the college each year, and sponsors a Fine Arts Festival in the Spring semester. The Festival consists of an entire week of emphasis on the fine arts, featuring music recitals, dramatic production, art exhibits, lectures and other artistic programs.

MUSIC FESTIVALS AND OTHER OPPORTUNITIES

Campus performing groups and outstanding guest performers are presented during the Fall and Spring of each year in Music Festivals which draw enthusiastic audiences not only from the college community but also from areas outside Tennessee. A local radio station broadcasts these programs to the surrounding areas.

In addition, the various departments, organizations and classes sponsor many other artists and groups of special interest for the cultural enrichment and wholesome entertainment of the student body.

From within the college population programs of the highest possible quality are presented. These may be in the form of faculty recitals, student recitals, choral concerts, operas, musicals, and instrumental concerts from the music department.

The Nina Driggers Philological Association each month features a guest speaker to present papers of literary significance in programs which also allow students to present the results of ther own literary research. The Social Science Forum presents speakers on topics of social concern, and engages students in group discussions, panels, and debates. Art exhibits from the art classes, dramatic productions from the drama classes, lectures, readings, and debates from other academic disciplines or organizations help to complete the cultural emphasis.





STUDENT ACTIVITIES

Consistent with its responsibility to develop the whole man, Lee College offers a balanced program of social opportunities which provide social interaction for the entire student body. The Social Committee attempts to insure that no student element is lacking in opportunities for fulfillment in this vital area of human development.

SOCIAL ACTIVITIES

To support a well-rounded program of social activities, the college has provided a Social Activities Fund from the student tuition. This underwrites a number of activities which the student is entitled to attend upon presentation of an I. D. card or student activity ticket. For supplementary social programs the committee helps guide the campus organizations in providing additional variety.

The Student Center provides an attractive background for many activities, ranging from informal conversation to formal teas. Light snacks and light-hearted fellowship may be found in the canteen.

ATHLETICS

To promote physical well-being the college encourages participation in various forms of athletic and outdoor recreation. Intramural sports for both men and women attract a large percentage of students who compete individually and as members of class, club, dormitory, or independent teams. The scenic mountains, forests, and lakes surrounding the community of Cleveland are extremely popular for hikes, nature studies, and for simple contemplation.

Lee College engages in intercollegiate athletic competition as a participating, charter member of the Southern Christian Athletic Conference, and the National Christian College Athletic Association. In 1967 the varsity basketball team became the first conference champions of the SCAC. In 1968 they retained the conference championship and won the first national basketball championship of the NCCAA.

STUDENT ORGANIZATIONS

The college-sponsored student organizations are varied enough in their activities to include the interests of all. Offering opportunities for professional and intellectual growth along with social development, these groups provide a type of training which goes beyond that possible in the classroom. While membership in these organizations is voluntary, students will find it advantageous to identify themselves with at least one of them.

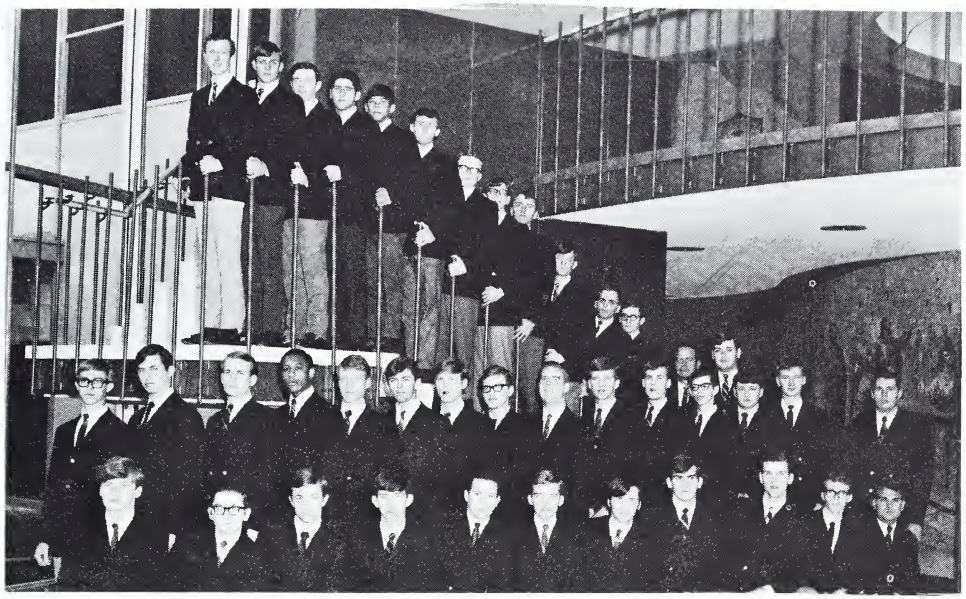
All student organizations are under the guidance of the Dean of Students and the Committee on Student Organizations, which is composed of faculty and student representatives. The scheduling of social functions is coordinated by the Social Activities Committee.

STUDENT COUNCIL

The Student Council consists of regularly elected representatives from all classes, and a President, Vice-President and Secretary, elected by the student body. Through the Student Council the students have a voice in improving the school and gain experience in self-government. The students are involved through the student government in developing standards of conduct for the student body.

ACADEMIC CLUBS

The *Forensic Club* helps to create interest and develop talent in the field of speech and debate through a varied program which includes intercollegiate competition.



The *Men's Christian Athletic Association* encourages the development of Christian attitudes and ethics as well as participation in athletic activities.

The student chapter of the *Music Educators National Conference* is a professional organization for those planning to enter some phase of music teaching. Programs, activities, and lectures are designed for the spiritual intellectual, and professional growth of the student.

The *Pep Club* seeks to promote school spirit, good sportsmanship, and support of the athletic programs among the students on campus.

Phi Beta Lambda seeks to develop the professional and social interests of students preparing for careers in commerce.

Pi Delta Omicron is an honor society for religion majors which seeks to promote scholarship among students in the religion division.

The *Student National Education Association* is a local chapter of the national association of students planning to enter the teaching profession. A cash scholarship is offered each year to a worthy student planning to continue his preparation for the teaching profession.

The *Spanish Club* seeks to promote interest in the Spanish language, to encourage those called to work among the Spanish speaking people, and to develop fellowship among those studying Spanish.

The *Women's Christian Athletic Association* seeks to teach its members the principles of good sportsmanship and to encourage participation in physical education programs.

PERFORMING GROUPS

The *Brass Choir* is a select group of instrumentalists who perform for campus functions such as convocations and chapel services and for special off-campus functions.

The *Campus Choir* is Lee's largest performing group and is featured in various college programs.

The *Concert Ensemble,* the largest instrumental group, presents concert performances at the Fall and Spring Music Festivals.

The *Ladies Choir* consists of select female voices who participate in concerts, convocations, and chapel services, and some tours.

The *Men of Lee* in addition to regular performances on campus make occasional tours of churches and colleges, and have taken part in community programs.

The *Lee Singers* are a select group of musicians chosen after intense competition for the available openings. Their extended tours have taken them to many areas of the United States, Europe, and the West Indies. They frequently are called upon to sing for national conventions, and they have sung for American servicemen at home and overseas at the request of the United States Army. They have received enthusiastic reviews from music critics as the result of performances with symphony orchestras, and their record albums have been very well received.

RELIGIOUS CLUBS

The *Pioneers for Christ* are an enthusiastic group that place emphasis on personal witnessing for Christ. Their "invasion" teams travel during the Summers and holidays to engage in personal witnessing in many parts of the United States, and they have conducted "invasions" overseas. Beginning as a Lee College group, the Pioneers for Christ movement has become a major arm of the Evangelism Department of the Church of God and there are now organized groups in local churches throughout the United States.

The *Missions Club* is organized to promote interest in and to increase knowledge of Christian missions. Through prayer meetings, missions services, witnessing "invasions", and through the use of speakers and films they serve the cause of missions.

The *Ministerial Association* seeks to give practical experience and helpful instruction toward a successful ministry, and to promote personal acquaintance and spiritual fellowship among ministerial students. They conduct witnessing "invasions", and arrange for weekend services and for revivals during holidays.

STUDENT PUBLICATIONS

The *Perspective* is a weekly calendar of events on campus, published by the Student Council.

The Clarion is the school paper, edited and published monthly by the student staff.

The *Vindagua* is the college annual and is published by the students as a work of art, and as a precious souvenir. On several occasions the *Vindagua* has received excellent ratings as one of the best college annuals.

STUDENT FORUMS

The *Faculty-Student Forum* provides a channel for open communication concerning problems which can be bettered by joint faculty-student action.

The *Nina Driggers Philological Association,* named in honor of Lee's veteran English professor, offers a monthly opportunity for hearing outstanding speakers in the area of literature, and provides an opportunity for students to present the results of their individual literary research.

The *Social Science Forum* provides students an opportunity to hear outstanding speakers in various social science areas, and to engage in group discussion, panels, and debates.

SOCIAL-SERVICE CLUBS

Alpha Gamma Chi desires to promote Christian brotherhood through cultural, academic, and religious activites, and to develop fellowship and cooperation among men representing various points of view and different areas of campus life.

Circle K is a service organization for college men which is sponsored by the local Kiwanis Club. It is a leadership and character-building group which serves the campus and the community.

Delta Zeta Tau is a literary society for girls attending college. The organization seeks to promote social graces, fine arts, school spirit, and service.

The *International Club* seeks to aid foreign students in getting acquainted with their fellow students and in their adjustment to college life in the United States.

The *Servicemen's Club,* open to all former servicemen with at least six months of active duty, seeks to promote patriotism, and loyalty to both God and country. The group seeks to assist the Church of God Servicemen's Department by contacting servicemen regarding their future education, and by promoting fellowship among active and former servicemen.

Sigma Nu Sigma for women seeks to benefit church, school, and community through sincere service and practical application of Christian character. The group challenges and encourages students to display acts of benevolence and charity by providing social outlets for underprivileged children and other causes.

Upsilon Xi for men, Lee's oldest service organization, has as its main purposes the fostering of Christian fellowship on the campus and the giving of service. Upsilon Xi encourages academic excellence and scholarly activity.

GUIDANCE SERVICES

The Guidance program of Lee College is designed to support the entire program of the college, offering assistance to students, teachers, and administrators. Although Lee views all education and guidance as one continuum, various specializations are provided in order to give the students the benefit of specific services.

Orientation

An orientation program acquaints each entering student with college life, and provides special assistance for low achievers. A special course in orientation is required of all freshmen.

Counseling

All faculty members assist in the guidance program by serving as advisors on academic and personal matters to the students assigned to them. When additional counseling is needed the faculty advisor may refer the student to the appropriate counselor.

The Campus Pastor provides counseling on matters which are primarily of a spiritual nature. The offices of the deans are available for various aspects of educational counseling. The Dean of Students, Dean of Men, and Dean of Women have primary responsibility for disciplinary counseling. For matters of a more serious psychological nature, trained counselors are available in the faculty of the Department of Education and Psychology, and assistance is available from public agencies.

Placement

Vocational counseling and job placement services are available to students and alumni. The Student Aid Director assists in placing students in part-time employment. Graduate placement assistance is available for teachers from the Chairman of the Division of Teacher Education; for ministers from the Christian Service Department; and for other occupations from the Dean of Students.

Pastors, school officials, and others desiring the services of college graduates are encouraged to report vacancies to the appropriate college personnel, and available qualified persons will be recommended.

Testing

The Office of the Dean of Students coordinates a comprehensive standardized testing program which is designed to assist the students in knowing more about themselves. The Student Personnel Deans also assist the staff in the academic, vocational, personal and spiritual counseling of the students.

ID Cards

To identify students for free admission to student activities it is helpful to require all students to possess a Lee College Identification Card. Applications and photographs are taken during the process of registration. The charge for the ID Card is $1.25, which is payable in cash.



HOUSING ARRANGEMENTS

DORMITORY

All single students are required to live in the college dormitories and will not be allowed to room off campus without special advance permission from the college president. The student should first submit his request through either the Dean of Men or Dean of Women.

The dormitory supervisors are in charge of all dormitory activities, and are responsible for assigning rooms, granting student requests for rooms and roommates when possible.

It is the desire of the college to make dormitory life as pleasant and comfortable as possible, although in a college setting it is not possible to grant all the liberties which students sometimes enjoy at home. Students are expected to be thoughtful, courteous, and honest in all their dealings, sharing in the responsibility of making dormitory life the best possible.

Students living in the dormitories are expected to care for their rooms, to keep them clean and in order, and to maintain a refined atmosphere conducive to rest and study. Economy is to be exercised in the use of water, lights, and dormitory supplies.

DORMITORY SUGGESTIONS

All dormitory rooms are furnished with single beds, hot and cold running water, closet space or wardrobes, tables or desks, chairs, and dressers or chiffoniers. In addition to clothing and the usual personal supplies, one should bring at least:

- 1 pillow
- 8 to 10 towels
- 2 pillowcases
- 2 blankets
- 4 sheets (63 x 99 inches)
- Bedroom slippers
- Bathrobe or Housecoat
- Raincoat or umbrella
- Desk lamp

Due to the variety of window sizes, students may wish to purchase their curtains after they arrive. Most rooms have only one window. It is permissible to bring additional furnishings such as small rugs, dresser scarves, bedspreads, etc.

ROOM RESERVATION

Prospective students must send a room reservation form and a $10 deposit along with their application for admission to Lee College. Anyone who fails to send a deposit and obtain a reservation will not be assured of a room on arrival. Also, old students must place a deposit of $10 in advance of each semester in order to reserve a room. Dormitory residents must secure a room reservation from their supervisors; new students will receive them along with the other application forms. The application and deposit will not be accepted unless they are sent to the Registrar.

APARTMENTS

Because of the large number of married students attending Lee College, special efforts have been made to provide a number of one and two-room, unfurnished apartments at a minimal cost to the students. Persons occupyng these apartments are expected to exercise the utmost care in the maintenance of the school property. Inspections will be made frequently, and any damage will be charged to those responsible.

Students may pay rent for the entire semester on the day of registration. They must keep the rent paid at least four weeks in advance.

Those who desire apartments should apply in advance.

PARKING

The college provides parking facilities for students who find it necessary to bring their automobiles on campus. Each student who owns or operates an automobile on the campus must register it with the Office of the Dean of Students. This includes non-resident students who commute to school. Upon payment of an automobile registration fee the student is entitled to park in the area to which he is assigned.

Traffic fines ranging from $1 to $5 are levied against those violating the regulations. Those who ignore traffic tickets are subject to disciplinary action, and will not receive their grades or be permitted to register for the subsequent semester. The college also reserves the right to have autos towed off if they are unregistered or parked in a reserved area.

STUDENT CONDUCT

Lee College seeks to maintain an environment in which wholesome attitudes and conduct can flourish. The school is fully committed to serious educational goals, and welcomes only those students who in attitude, appearance and behavior indicate their desire for a quality education in a Christian environment.

Whenever a body of people is closely associated for the accomplishment of a definite purpose, a set of rules and regulations is necessary. The college attempts to maintain equitable rules, developed with the participation of the student body and the college administration. The act of registration is held to be a written agreement to comply with the rules and regulations of the school.





The ideals of Christian character should be foremost in private deportment and social relationships. Such behavior as stealing, cheating, lying, smoking, drinking of alcoholic beverages, attending establishments of ill repute, heavy petting, immorality, and disrespect to school authorities will not be tolerated.

Students who either violate or disregard any rule of the school are subject to disciplinary action, and may be placed on probation or recommended for expulsion by the Discipline Committee and the Dean of Students. Any serious infraction of the rules or the accumulation of one hundred demerits for any reason is sufficient cause for expulsion. The President reserves the right to suspend a student for any reason deemed necessary.

Before a suspended or expelled student will be considered for readmission, the balance of the current semester and one full additional semester must elapse. If after this period of probation the administration deems the student's record and attitude worthy, he may be reenrolled.

Students are subject to all school and dormitory regulations from the time they arrive on campus, whether they have registered or not. Students are also subject to these rules during holidays and between semesters unless they are spending the holidays at home.

Weekend Trips

The college discourages frequent weekend trips by students because of their negative effect on educational achievement. Except in cases of emergency students must file application for trips with the dormitory supervisor. Applications are to be approved by the Dean of Men or Dean of Women, and should be filed with them at least three days in advance. In the case of students under twenty-one, forms must be secured from the office of the dormitory supervisor and mailed home for the signature of the parent or guardian.

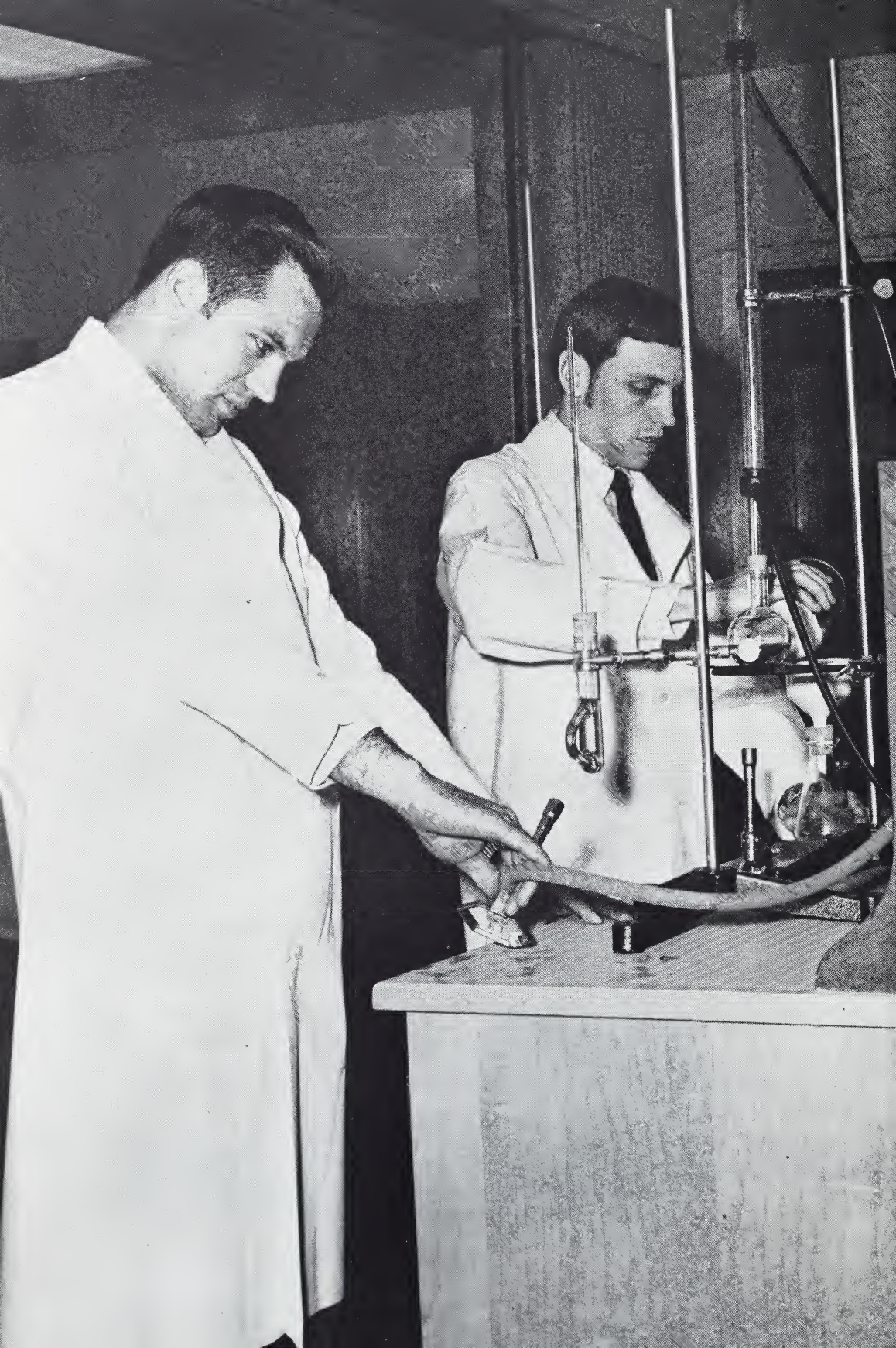
Attendance at Chapel Service and Assemblies

Students are required to attend all chapel services, convocations, and assembly programs. Excuses for illness and college-sponsored trips must be filed in the Office of the Dean of Students within two calendar days. Since chapel is an integral part of the college program, full-time students who refuse to attend regularly will be asked to withdraw from the college.

Chaperones

Only properly supervised social activity is allowed at Lee College, and all social functions must be chaperoned and are subject to the rules and regulations of the college. Students will not be expected to invite visitors or entertain in the dormitory without express permission.





THE ACADEMIC PROGRAM

GENERAL CURRICULAR INFORMATION

After admission each student is assigned a faculty advisor who assists in coordinating and planning his program of studies.

Courses numbered below 300 are normally taken during the freshman and sophomore years. For admission to courses numbered 300 and above the student ordinarily should have attained junior standing and a minimum grade average of C (2.0).

All students who graduate from Lee College shall complete 130 semester hours with a minimum cumulative average of C (2.0). The final thirty hours must be taken in residence at Lee College. In addition to the C average required for acceptance, students who transfer to Lee College must earn an average of C on all work attempted at Lee College.

AREAS OF DEGREE OFFERINGS

The several curricula of the College leading to either the Bachelor of Arts degree, the Bachelor of Science degree or the Bachelor of Music Education degree are presented under the separate divisions of instruction.

By the end of the sophomore year the student will select a major area of concentration from the disciplines in which majors are offered by the college:

Biblical Education
Biological Science
Business
Christian Education
Elementary Education
English
French
Music
Music Education
Natural Science
Social Science
Sociology
Spanish

GENERAL EDUCATION CORE

The following is a list of general education courses consisting of specific courses and areas of study which comprise the core subjects required in all degree programs offered in each of the divisions of study within the college:

GENERAL ORIENTATION
Psychology 101, one semester hour

PHYSICAL EDUCATION
101-102, two semester hours

ART and MUSIC
Art 111, Music 111 or 311, four semester hours

ENGLISH COMPOSITION
111-112, six semester hours

LABORATORY SCIENCES
Biology 111-112 or
Chemistry 111-112 or
Physics 111-112 or
Physical Science 111-112, eight semester hours

MATHEMATICS
111, 303, three semester hours

HISTORY
Survey of Civilization 111-112, six semester hours

FOREIGN LANGUAGE
Only required of Bachelor of Arts degree candidates,
Twelve semester hours

LITERATURE
English 211, 212, 221, 222, 311, 312, six semester hours

PSYCHOLOGY
211, three semester hours

SOCIOLOGY
211, three semester hours

RELIGION CORE

Because of its emphasis on an education which is both general and Christian in its scope and content, and because of the emphasis on religion and preparation for Christian living at Lee College, the college requires a common core of religion courses for all students. This core consists of the following:

OLD TESTAMENT SURVEY 101, three semester hours

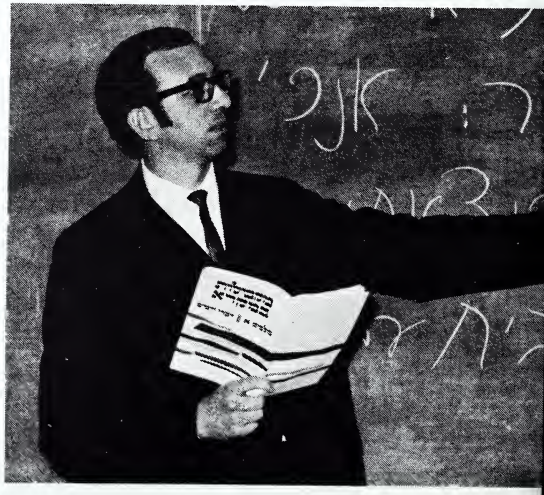
NEW TESTAMENT SURVEY 102, three semester hours

CHRISTIAN THOUGHT 332, two semester hours

CHRISTIAN ETHICS 431, three semester hours for a total of eleven required hours. The remaining seven hours may be elected from any courses offered by the Division of Religion or from appropriate departmental substitutes.

MAJOR REQUIREMENTS

Each student shall select, by the beginning of his junior year, one subject area to be known as his major field of study and shall complete not less than twenty-four semester hours as his major area requirement. A minimum grade of C (2.0) must be attained in each 300 or 400 level course taken for the major. A minimal cumulative average of C (2.0) must be maintained in the major area. Each transfer student must earn at least six semester hours in residence at Lee College in his major area.





RELATED AREA OR MINOR

The flexibility of the requirements for the related area offers the student considerable latitude in either the adding of breadth to his total studies program by selection of a minor area or depth to his major subject area. A related area of study of not less than fifteen or not more than twenty-five hours may be selected to fulfill one of the following purposes:

(1) To complete the required Professional Education courses (the number to be determined by the requirements of the state in which the student plans to teach) for teacher certification.

(2) To add breadth to the student's program through selection of a minor, usually in an area closely related to the major.

(3) To expand and add depth to the major subject area.

ELECTIVES

Subject to the approval of the faculty advisor and to the regulation requiring a minimum of 130 semester hours for graduation, any remaining hours and courses needed for graduation may be elected from any in the Lee College catalog for which the student is qualified to register.

REQUIRED AND PERMITTED LOADS

The minimum academic load for classification as a full time student is twelve semester hours. The normal load is sixteen hours and the maximum load, requiring approval of the Division Chairman and an established record of superior academic achievement, is nineteen hours.

Freshmen are limited to sixteen hours, except by permission of the department head, and no more than seven courses. Students who are on academic probation are limited to a maximum of fifteen hours and may be limited to twelve.

ACADEMIC ADVISEMENT

After acceptance for entrance to Lee College and during registration each student will be assigned to one of the divisions of instruction within the college. A faculty member in the assigned division will be designated as the student's academic advisor. All advisors confer and counsel with students during the registration period, assisting them in selecting specific courses and planning programs of study in order to meet graduation requirements in the normal prescribed sequence.

Students should then feel free to consult with their academic advisors throughout the year and throughout their college career. The advisor will either assist the student with his questions or make a proper referral to a Department Head, Division Chairman, or other counselor.

Lee College also administers various types of diagnostic tests designed to assist the student in properly identifying and evaluating his academic skills, interests, and abilities. At the request of the student or advisor tests of reading skills, English skills, general interests and aptitudes may be administered.

CHANGING SCHEDULE

The student may drop or add a course of study to his program after registration on approval of the instructors involved and the Vice-President.

If the student drops a course after the last day set for changing schedules without the permission of the Vice-President he will automatically receive a failing grade for the course.

CLASS ATTENDANCE

Regular attendance at classes is essential to the most effective realization of the purposes and objectives of the student's academic performance. Each student is responsible to the faculty member concerned for his class attendance and participation. Specific requirements for each course will be determined by the instructor and announced to the class during the first week of the semester.

Approval for absences for activities associated with field trips, performance tours, and other general school activities is determined by the Vice-President.

GRADES

Grades and quality points are assigned and recorded as follows: A, Excellent, four quality points per semester hour; B, Good, three quality points per semester hour; C, Average, two quality points per semester hour; D, Passing, One quality point per semester hour; F, Failure, no quality points awarded. I indicates the student's work is incomplete. The grade becomes IF if the work is not completed by the end of the following semester. An IF is also recorded if a transcript of the students' work is sent before an I is completed. W indicates withdrawal with approval during the first six weeks of the semester. WP indicates the student, on recommendation of the teacher and Division Chairman, was allowed to withdraw from a course in good standing. WF indicates the student, on recommendation of the teacher and Division Chairman, was allowed to withdraw from a course with failing grade or without valid reason. WX indicates the student, on recommendation of the teacher and Division Chairman, was withdrawn from a course with a failing grade because of excessive absences.

Grades are issued to students at the end of each semester. A letter of notification is mailed to parents after mid-term when a student is making a D or F in a course.

ACADEMIC STANDING AND CONTINUANCE

Academic standing is computed by dividing the total number of quality points by the total hours earned in courses on which the quality points were achieved. A standing of 2.0 (average of C) is required for "good standing" and for graduation. A student who fails to achieve an average of 1.8 in a semester will be placed on academic probation. If he fails to achieve an average of 2.0 in the succeeding semester, he will not be permitted to register until a period of one regular semester has elapsed. Continuance and promotion from one academic classification to another is based on completion of these requirements: Freshman to sophomore, thirty-two hours with minimum cumulative standing of 1.8; sophomore to junior, sixty-four hours with cumulative standing of 2.0; and junior to senior, ninety-six hours with cumulative standing of 2.0.

DEAN'S LIST

Soon after the end of each semester the Office of the Vice-President publishes the Dean's List. The list recognizes those students maintaining a minimum load of twelve semester hours who have achieved a scholastic average of 3.25 or above. Students achieving an average of 3.7 or above are designated with honors on the list.



PROFICIENCY EXAMINATIONS

A proficiency examination may be given to qualified students in any academic field or course offered and/or required by Lee College on the recommendation of the Division Chairman and the payment of a stipulated fee for each hour of credit received. Students taking proficiency examinations will be required to present evidence that they have developed those abilities and aptitudes expected of students who have taken the course involved. When possible this evidence should be in the form of recognized standardized tests. Upon passing the examination with a minimal grade of B, the student may be given credit toward graduation, provided this does not duplicate credit counted for admission to Lee College and that the course is acceptable in his curriculum. The maximum number of hours that can be earned by proficiency examination, advanced placement, or correspondence is thirty-two semester hours. Credit earned through proficiency and advanced placement shall be recorded with a grade of "P" and will not effect the student's grade point average.

COURSE SUBSTITUTIONS

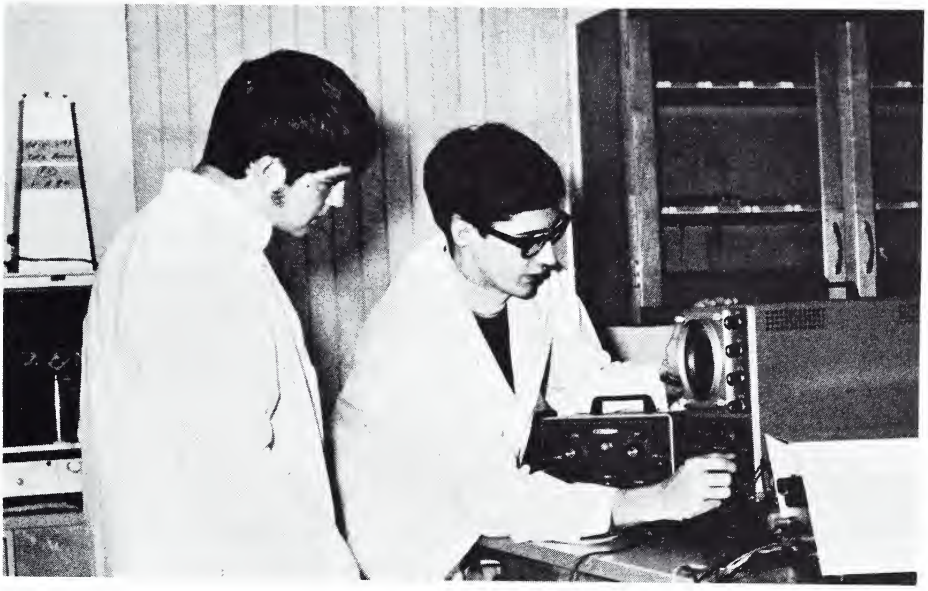
Any substitutions for, changes in, or exceptions to courses which are required for the granting of a degree from Lee College must be approved by the Vice-President.

REPEATING A COURSE

When a student elects to repeat a course only the grade received for the repeat will be counted in the computation of his grade point average. The student is not allowed to repeat a course more than twice.

JUNIOR ENGLISH EXAMINATION

All students at Lee College are expected to maintain a satisfactory standard of oral and written English throughout their entire college career. Every candidate for a degree from the college shall be examined, ordinarily during the junior year, in the use of simple expository English. Should the student fail the examination, he will be required to report regularly to the English Writing Laboratory throughout the succeeding semester of his college study or until he has met the English proficiency standards of the college.



HONORS

An honors system within the college provides graduation with distinction for students who graduate having achieved excellent cumulative adademic averages. Honors are awarded as follows: Summa Cum Laude, 3.7 average; Magna Cum Laude, 3.5 average; and Cum Laude, 3.1 average.

GRADUATE RECORD EXAMINATION

Prior to graduation each student will be required to take selected sections of the Graduate Record Examination. Students may also take one of the appropriate area tests of the *G.R.E.* upon request and payment of an additional fee. All students who plan to apply for certification to teach in public schools are also urged to take the National Teacher's Examination before graduation.

TRANSCRIPTS OF CREDIT

A transcript of credit will be issued by the Registrar on request. An official transcript will be sent to another institution or other authorized person or agency, but the student may receive only a non-official one. No transcript will be furnished until all accounts have been satisfactorily settled.

No charge is made for the first transcript when issued. Additional copies require prepayment of $1.00.

DIVISION OF INSTRUCTION

There are three divisions of academic instruction and course offerings within the college:

Division of Arts and Sciences
Division of Religion, and
Division of Teacher Education

The student may select courses from any of these divisions and may select a major area of concentration from a subject matter discipline provided within one of the divisions.

DIVISION OF ARTS AND SCIENCES

Delton L. Alford, Ph.D., Chairman

The Division of Arts and Sciences is comprised of the departments of Business, Languages, Music, Natural Sciences, and Social Sciences. It occupies a basic place in the academic structure of the college. In addition to providing courses which lead to the several majors offered, the division also provides most of the course offerings for the General Education Core which is required of all students at Lee College. The student who graduates having followed one of the majors in the division should have obtained an education of wide applicability. In addition to its general educational value, attainment of a degree may also serve to prepare the student for graduate professional study.

The program of studies in the Division of Arts and Sciences is so designed that the student may also obtain public school teacher certification for secondary schools and for music specialists, grades 1-12 by completing the professional education course sequence offered by the Division of Teacher Education in addition to his major in a subject-matter discipline.

DEPARTMENT OF BUSINESS

Accounting

General Business

Office Administration

Donald D. Rowe, Department Head

Associate Professor Rowe, and Elliott, and Instructor Hartgraves.

The Business Department offers programs of study designed to prepare men and women for positions of leadership by imparting to them the ethical and philosophical principles upon which our society and our economy rest and by equipping them with the techniques and skills needed to assume useful places in business, government, the teaching profession and the community at large.

DEGREE PROGRAMS

Major

The Department of Business offers a major in business leading to the Bachelor of Science degree with a choice of emphasis in one of the following areas: Accounting, General Business, with or without teacher certification, and Office Administration, with or without teacher certification. The major in business shall consist of no less than thirty hours of business courses.

Minor

A minor in business is offered consisting of eighteen hours of business courses.

Teacher Certification

The applicant for the Bachelor of Science degree in Business may also apply for certification to teach business subjects in the Tennessee public school system. In addition to twenty-four hours in professional education courses, a student must complete a minimum of eighteen hours, including a core requirement of twelve hours in accounting, economics and two of the following: Business Law, Introduction to Business, Business Mathematics, and Business Correspondence. Applicants meeting these requirements may secure single subject endorsements in the following areas by completion of the courses indicated: General Business, nine hours including Introduction to Business, Business Law, and Business Mathematics; Typewriting, six hours including three hours of Advanced Typewriting; Shorthand, six hours including three hours of Advanced Shorthand; Business Law, six hours; business machines, three hours; Secretarial Practice, three hours plus certification in Shorthand and Typewriting; Business arithmetic, nine hours (six in Mathematics and three in Business Mathematics).



COURSE REQUIREMENTS IN DEGREE PROGRAMS

Accounting Emphasis

The following courses are required for the Bachelor of Science degree with an accounting emphasis: Introduction to Business 101, Political Science 211-212, Principles of Economics 211-212, Principles of Accounting 241-242, Business Law 303-304, Intermediate Accounting 341-342, Cost Accounting 343, Business Correspondence 351, Principles of Business Management 405, Business Finance 407, Principles of Marketing 409, and Descriptive Statistics 450.

General Business Emphasis

The following courses are required for the Bachelor of Science degree with a general business emphasis: Introduction to Business 101, Political Science 211-212, Principles of Economics 211-212, Principles of Accounting 241-242, Business Law 303-304, Business Correspondence 351, Principles of Business Management 405, Business Finance 407, Principles of Marketing 409, and Descriptive Statistics 450.

Office Administration Emphasis

The following courses are required for the Bachelor of Science degree with an office administration emphasis: Introduction to Business 101, Typewriting 111-112, Shorthand 131-132, Principles of Economics 211-212, Business Law 303-304, Business Machines and Filing Systems 307, Advanced Typewriting 311-312, Shorthand Speed Development 331, Business Correspondence 351, Descriptive Statistics 450, Dictation and Transcription 451, and Secretarial Development 452.

Terminal Program

The Business Department offers a two-year terminal program for those students who will not be able to continue beyond the second year in college. It is designed to impart an understanding of fundamental business principles and at the same time offer the degree of specialization which will afford the student immediate employment opportunities in the business community. The Secretarial Science curriculum provides intensive training in secretarial practice and office procedures, whereas the General Commerce course of study offers a broader and more flexible preparation for careers in business. Sixty-four semester hours is required.

COURSE OFFERINGS

101. Introduction to Business — Three hours credit
A survey of the various fields of business designed to acquaint the student with the basic principles and practices involved in the interrelated functions of business and to point out career possibilities.

107. Introduction to Data Processing — Three hours credit
Orientation and practice on the IBM 24 and 26 card punches. Exercises will stimulate actual applications in business and industry to develop operating skills and provide practice in planning and punching program cards. The course also includes lecture, demonstration and machine practice on 82 sorter and 402 accounting machines. Each student will be assigned a practice session of three hours per week. Prerequisite: Business 111 or one year of high school typewriting.

111. Beginning Typewriting — Three hours credit
A beginning course with emphasis upon techniques and building speed with control. It includes an introduction to letter writing and tabulation. No credit is given if the student has had one year or more of typewriting in high school. (Meets five days per week).

112. Intermediate Typewriting — Three hours credit

Develops speed, control and sustained typewriting ability. Practice is given in typing business letters, envelopes, tabulated reports, manuscripts, and simple business forms. Prerequisites: Business 111 or one year in high school typewriting. (Meets five days per week.)

131. Shorthand Theory — Three hours credit

A course in the basic principles of Gregg Shorthand introduced through lessons in reading shorthand plates, in writing shorthand forms, and drills from dictation. Special attention is given to fluency in reading and writing. (Meets five days per week).

132. Shorthand Dictation — Three hours credit

A continuation of Business 131. Prerequisite: Business 131 or one year of high school shorthand. (Meets five days per week).

141. Business Mathematics — Three hours credit

A course in mathematics related to business and finance. Includes interest computation, discounts, annuities, amortization, depreciation, and bonds.

207. Punched Card Methods — Three hours credit

The development of punched card methods including lectures, problem solving and machine practice on the IBM 402 accounting machine, the IBM 82 sorter and the IBM 26 printing card punch; application is made to actual business problems with emphasis on the preparation of management reports.

208. Principles of Data Processing — Three hours credit

A survey of auxiliary unit record equipment together with the design of cards, forms and systems including procedure development and flow charting. Also a survey of computer systems and programming concepts. Tours of local computer installations will be arranged. Prerequisite: Business 207.

241 Principles of Accounting — Three hours credit

A study of basic accounting procedures; assets, liabilities, owner's equity, revenues, and expenses; negotiable instruments; and individual proprietorships.

242. Principles of Accounting — Three hours credit

Continuation of Business 241 in which a study is made of partnerships, corporations, cost accounting procedures, and special analysis. Prerequisite: Business 241.

303. Business Law — Three hours credit

Principles of law most frequently involved in business transactions with emphasis in the Uniform Commercial Code, including Contracts, Agency, Commercial Paper, and Personal Property. A basic aim is to develop techniques in the analytical, decision-making capacity of the students.

304. Business Law — Three hours credit

Continuation of Business 303. Includes Sales of Goods, Partnerships, Corporations, Real Property, and Leases, and Insurance. Prerequisite: Business 303.

307. Business Machines and Filing Systems — Three hours credit

Principles and practice in the operation of various types and models of office machines and equipment including calculating, adding, and duplicating machines; also comptometer, transcriber and auto-typist. In addition, instruction and practice is given in various filing systems.

311. Advanced Typewriting — Three hours credit

Special emphasis is given to the development of speed and accuracy over extended periods of time; mastery is sought of tabulation, stenciling, and manuscript typewriting. Prerequisite: Business 112 or two years of high school typewriting.

312. Advanced Typewriting — Three hours credit

Continuation of Business 311. Typewriting of reports, legal documents, rough drafts, and various office forms.

331. Shorthand Speed Development — Three hours credit

Emphasis is upon increased speed and accuracy in taking dictation and preparing mailable transcripts. Dictation involves vocabularies related to particular types of business forms and professions. Prerequisite: Business 132 or two years of high school shorthand.

341. Intermediate Accounting — Three hours credit

A detailed study of the theory of accounts and the techniques of accounting including Balance Sheet accounts and problems of recording, tracing and valuation; revenue recognition and income determination under the various theories of recognition. Prerequisite: Business 242.

342. Intermediate Accounting — Three hours credit

A continuation of Business 341 which is a prerequisite.

343. Cost Accounting — Three hours credit

Accounting for production management. Development of cost standards and their application to job order and process cost systems. Includes production cost control, cost-profit-volume relationships, flexible budgeting, direct costing, introduction to capital budgeting, inventory planning and control, and other contemporary cost problems. Prerequisite: Business 242.

351. Business Correspondence — Three hours credit

Principles, practices, and mechanics of writing effective business letters of various types. Letter-writing problems are solved by applying accepted principles of business communication. Prerequisite: Business 111 and English 112.

405. Principles of Business Management — Three hours credit

Theory and practice of management through the concepts of organization, planning, decision making, and control integrated with the new insights from the behavioral sciences.

407. Business Finance — Three hours credit

The establishment and maintenance of a business enterprise including financial management. The sources and uses, as well as costs, of short, intermediate and long term funds; valuation, reorganization, consolidation and expansion. Prerequisite: Business 242.

409. Principles of Marketing — Three hours credit

Analysis of the principles and methods of marketing including the activities involved in the movement of goods from producer to consumer, commodity exchanges, marketing research, product development, pricing, and governmental relationships.

451. Shorthand Dictation and Transcription — Three hours credit

Improvement of student ability in taking rapid dictation and in transcribing mailable letters; emphasis is upon increased production rates. Prerequisite: Business 331.

452. Secretarial Development — Three hours credit

Training in the qualifications and duties of a secretary; employment requirements; organization of work; telephone etiquette, receptionist techniques; handling of incoming and out-going mail; etc. Prerequisite: Business 312 and Business 331.

DEPARTMENT OF LANGUAGES

English
French
German
Spanish
Speech

Charles Beach, Department Head

Professor Beach, Associate Professors Driggers, Assistant Professors Banta, Humphrey, and Symes, Instructor Jordan, and Woods, and Visiting Lecturer Swain.

The English curriculum is designed to prepare students for teaching English in secondary schools, graduate work in English, and for professional fields.

The foreign language curriculum is designed to prepare students to become secondary school teachers, to do graduate work in a foreign language, and to be equipped with language skills vital to mission work. A modern language laboratory provides students with an opportunity to listen to native experts, record their own pronounciations, and then compare themselves with the experts.

The speech curriculum is designed to prepare prospective secondary school teachers, ministerial students, and to provide courses for other students desiring training in oral communication.

DEGREE PROGRAMS

Majors

The Department of Languages offers the Bachelor of Arts degree with a major in English, French, and Spanish. The student majoring in English shall complete a minimum of thirty hours in English courses.

The student majoring in a foreign language shall complete a minimum of thirty hours in that language.

Minors

The Department offers courses for a minor in English, French, Spanish, and speech. The student minoring in English shall complete a minimum of eighteen hours in English courses, including three hours of American Literature, three hours of World Literature, and three hours of studies in the English language.

The student minoring in a foreign language shall complete a minimum of eighteen hours in that language, including six hours in upper division courses. A combination minor is offered with a requirement of at least twelve hours in each of two languages, for a total of twenty-four hours, including six hours of upper division courses for students who enter college with two units of high school foreign language credit.

The student minoring in speech shall complete a minimum of eighteen hours, including six hours in upper division courses.

Teacher Certification

Twenty-four hours in upper division English courses is the minimum requirement for certification to teach English in Tennessee public schools. Applicants offering twenty-four hours in upper division English courses and twelve hours in speech may be certified in both.

Teacher Certification—Foreign Language

The minimum requirement for certification to teach a foreign language in Tennessee public schools is eighteen semester hours in the language, based on two or more units of high school credit in the language, otherwise twenty-four semester hours. To be certified to teach two foreign languages, the minimum requirement is thirty semester hours with a minimum of twelve semester hours in each, in addition to two units of high school credit in each language.

Teacher Certification—Speech

The minimum requirement for certification to teach speech in Tennessee public schools is fourteen semester hours, or twelve hours if the applicant also offers twenty-four hours of upper division English courses.

In addition to subject matter requirements, the student seeking teacher certification must also take the required Professional Education courses.



COURSE REQUIREMENTS IN DEGREE PROGRAMS

English

The following courses are required for completion of a Bachelor of Arts degree in English: English Literature 211-212, six semester hours; American Literature 311-312, six semester hours; World Literature 321-322, six semester hours; and History of the English Language 481 or Advanced Grammar 482, three semester hours, in addition to upper division electives to comprise a minimum of twenty-four hours in upper division courses.

Foreign Language

A student majoring in a foreign language must complete a minimum of thirty hours including twelve hours in upper division courses.

COURSE OFFERINGS

ENGLISH

111. English Composition — Three hours credit
A review of grammatical usage, essay writing, and term paper forms.

112. English Composition — Three hours credit
A study of literary forms, critical analyses, and research techniques. Prerequisite: 111.

200. Journalism — Three hours credit
Fundamentals of journalism, with emphasis on writing news. Prerequisite: 112.

211. English Literature — Three hours credit
A survey of English Literature from Beowulf through the Age of Reason. Prerequisite: 112.

212. English Literature — Three hours credit
A continuation of English 211 with a survey of English Literature from the Romantic Movement to the present. Prerequisite: 112.

300. Children's Literature — Three hours credit
A survey of books and stories according to the educational development of children. Required of all elementary education majors. Prerequisite: 112.

311. American Literature — Three hours credit
A survey of American Literature from the founding of the colonies to the Civil War. Prerequisite: 212 for English majors, 112 for all others.

312. American Literature — Three hours credit
A continuation of English 311 with a survey of American Literature from the Civil War to the present. Prerequisite: 212 for English majors, 112 for all others.

321. World Literature — Three hours credit
A survey of World Literature with emphasis on Greek and Roman Classicism, Hebraism, Middle Ages, and the European Renaissance. Prerequisite: 212 for English majors, 112 for all others.

322. World Literature — Three hours credit
A continuation of English 321 with emphasis on the English Renaissance, Neo-Classicism, Romanticism, and Modern Literature. Prerequisite: 212 for English majors, 112 for all others.

331. Shakespeare — Three hours credit
A study of Shakespeare's histories, comedies, tragedies, and poetry. Prerequisite: 211.

341. Milton and the Seventeenth Century — Three hours credit
A survey of non-dramatic seventeenth century literature with special emphasis on the metaphysical poets and John Milton. Prerequisite: 211.

351. Advanced English Composition — Three hours credit
A study of creative, expository, and argumentative writing. Prerequisite: 112.

401. Methods of Teaching English — Three hours credit
See Education 401. Required for certification to teach English in Tennessee public schools. Prerequisite: 212 for English majors.

421. Eighteenth Century Literature — Three hours credit
A combined study of the poetry and prose during the Age of Reason with emphasis on the works of Pope, Swift, and Johnson. Prerequisite: 211.

431. Romantic Literature — Three hours credit
A study of the Romantic Movement with emphasis on the poetry of Blake, Wordsworth, Coleridge, Byron, Shelley and Keats, and on the essays of Lamb, Hazlitt, De Quincey, and Landor. Some attention will be given to the critical writing and letters of the period. Prerequisite: 212.

441. Victorian Literature — Three hours credit
A study of the Victorian poets with emphasis on the poetry of Tennyson, Browning, Arnold, and the Pre-Raphaelites. A study of non-fiction prose of the Victorian period with emphasis on the writings

of Macaulay, Carlyle, Newman, Mill, Marx, Ruskin, Arnold, Huxley, and Pater. Prerequisite: 212.

451. Contemporary Literature — Three hours credit
Selection and examination of representative authors. Prerequisite: 212 and 312.

481. History of the English Language — Three hours credit
An introduction to the historical development of the English language from its Indo-European backgrounds through Old, Middle, and Modern English. Prerequisite: 112.

482. Advanced Grammar — Three hours credit
A study of the mechanics and structure of traditional English with time devoted to modern theories of grammar. Prerequisite: 112.

FRENCH

111. Elementary French — Three hours credit
A course for beginners which includes a study of the basic principles of the language through grammar, vocabulary building through readings from elementary texts, class drill in conversation and pronunciation, and aural-oral exercises in the language laboratory. No prerequisite.

112. Elementary French — Three hours credit
A continuation of 111 with added emphasis on basic vocabulary building through increased graduated readings, more frequent use of the language in class, continued laboratory practice, and frequent dictation. Prerequisite: 111 or one year of the language in high school.

211. Intermediate French — Three hours credit
An intensive review of grammar and verbs, pronunciation practice, dictation, aural-oral exercises in the language laboratory, and an emphasis on culture and thought through graded readings of novels and/or plays and selected readings from a number of the more prominent authors. An attempt is made to conduct a great deal of the class in French. Prerequisite: 112 or two years of the language in high school.

212. Intermediate French — Three hours credit
A continuation of 211 with a review of phonetics and pronunciation and continued practice in conversation through an almost total use of French in class. Prerequisite: 211 or three years of the language in high school.

311. Survey of French Literature — Three hours credit
A survey of the history and the civilization of the country as reflected in its literature from the earliest times to about 1800. Prerequisite: 212 or four years of the language in high school. (Offered on alternate years.)

312. Survey of French Literature — Three hours credit
A continuation of 311 with the period of literature extending from about 1800 to the present. Prerequisite: 212 or four years of the language in high school. (Offered on alternate years.)

341. Intermediate Conversation and Composition for Teachers — Three hours credit
Conversation training, composition, grammar, phonetics, oral reports in the language based on assigned readings, and a study of the objectives of foreign-language instruction and of effective techniques of their accomplishment. A course for majors and minors in the foreign language who intend to teach; but others are not excluded. Prerequisite: 212 or four years of the language in high school.

342. Intermediate Conversation and Composition for Teachers — Three hours credit
A continuation of 341 with opportunities for supervised teaching of the foreign language in the public school system. Prerequisite: 341.

441. French Civilization — Three hours credit
A history of literature and the arts correlated with the geography and history of the country, including events of scientific, political, social, and economic significance. Texts written in and class conducted in the foreign language studied. Prerequisite: 212 or four years of the language in high school. (Offered on alternate years.)

442. French Civilization — Three hours credit
A continuation of 441. (Offered on alternate years.)

461. Readings in French Literature — Three hours credit
Supervised independent readings in the literature of the language. For students who have completed 212 or equivalent and have at least a 2.0 average in all college work.

462. Readings in French Literature — Three hours credit
Supervised independent readings in the literature of the language. For students who have completed 212 or equivalent and have at least a 2.0 average in all college work.

GERMAN

111. Elementary German — Three hours credit

A course for beginners which includes a study of the basic principles of the language through grammar, vocabulary building through readings from elementary texts, class drill in conversation and pronunciation, and aural-oral exercises in the language laboratory. No prerequisite.

112. Elementary German — Three hours credit

A continuation of 111 with added emphasis on basic vocabulary building through increased graduated readings, more frequent use of the language in class, continued laboratory practice, and frequent dictation. Prerequisites: 111 or one year of the language in high school.

211. Intermediate German — Three hours credit

An intensive review of grammar and verbs, pronunciation practice, dictation, aural-oral exercises in the language laboratory, and an emphasis on culture and thought through graded readings of novels and/or plays and selected readings from a number of the more prominent authors. An attempt is made to conduct a great deal of the class in the foreign language. Prerequisite: 112 or two years of the language in high school.

212. Intermediate German — Three hours credit

A continuation of 211 with a review of phonetics and pronunciation and continued practice in conversation through an almost total use of the foreign language in class. Prerequisite: 211 or three years of the language in high school.

SPANISH

111. Elementary Spanish — Three hours credit

A course for beginners which includes a study of the basic principles of the language through grammar, vocabulary building through readings from elementary texts, class drill in conversation and pronunciation, and aural-oral exercises in the language laboratory. No prerequisite.

112. Elementary Spanish — Three hours credit

A continuation of 111 with added emphasis on basic vocabulary building through increased graduated readings, more frequent use of the language in class, continued laboratory practice, and frequent dictation. Prerequisite: 111 or one year of the language in high school.

211. Intermediate Spanish — Three hours credit
An intensive review of grammar and verbs, pronunciation practice, dictation, aural-oral exercises in the language laboratory, and an emphasis on culture and thought through graded readings of novels and/or plays and selected readings from a number of the more prominent authors. An attempt is made to conduct a great deal of the class in the foreign language. Prerequisite: 112 or two years of the language in high school.

212. Intermediate Spanish — Three hours credit
A continuation of 211 with a review of phonetics and pronunciation and continued practice in conversation through an almost total use of the foreign language in class. Prerequisite: 211 or three years of the language in high school.

311. Survey of Spanish Literature — Three hours credit
A survey of the history and the civilization of the country as reflected in its literature from the earliest times to about 1800. Prerequisite: 212 or four years of the language in high school. (Offered on alternate years.)

312. Survey of Spanish Literature — Three hours credit
A continuation of 311 with the period of literature extending from about 1800 to the present. Prerequisite: 212 or four years of the language in high school. (Offered on alternate years.)

341. Intermediate Conversation and Composition for Teachers — Three hours credit
Conversation training using up-to-date methods, composition, grammar, phonetics, oral reports in the language based on assigned readings, and a study of the objectives of foreign-language instruction and of effective techniques of their accomplishment. A course for majors and minors in the foreign language and who intend to teach; but others are not excluded. Prerequisite: 212 or four years of the language in high school.

342. Intermediate Conversation and Composition for Teachers — Three hours credit
A continuation of 341 with opportunities for supervised teaching of the foreign language in the public school system. Prerequisite: 341.

441. Spanish Civilization — Three hours credit
A history of literature and the arts correlated with the geography and history of the country, including events of scientific, political, social, and economic significance. Texts written in and class conducted in the foreign language studied. Prerequisite: 212 or four years of the language in high school. (Offered on alternate years.)

442. Spanish Civilization — Three hours credit
A continuation of 441. (Offered on alternate years.)

461. Readings in Spanish Literature — Three hours credit
Supervised independent readings in the literature of the language. For students who have completed 212 or equivalent and have at least a 2.0 average in all college work.

462. Readings in Spanish Literature — Three hours credit
Supervised independent readings in the literature of the language. For students who have completed 212 or equivalent and have at least a 2.0 average in all college work.

SPEECH

211. Fundamentals of Speech — Three hours credit
A course for beginners in the basic principles of speech directed toward the establishment of habits of good speech.

212. Public Speaking — Three hours credit
A course in platform theory and practice for those who wish to develop fundamental skill in direct public address.

311. Acting and Play Production — Three hours credit
Planned to meet the needs of the amateur producer in school and community. Fundamental principles of acting are included, such as training in voice, pantomime, and impersonations. Practical knowledge is given of stagecraft, scene-building, scene-painting, lighting, costuming, and make-up. Prerequisites: 211-212, or consent of instructor.

321. Voice and Diction — Three hours credit
Designed to develop and improve the speaking voice. Background discussion and individual and group exercises and drills. Prerequisite: 211.

331. Oral Interpretation — Three hours credit
Techniques of reading prose, poetry, and drama aloud. Prerequisite: 211 or 212.

341. Argumentation and Debate — Three hours credit
The principles of argumentation and debate, analysis and discussion of current public questions, briefing, inductive and deductive reasoning, strategy and refutation, debates. Prerequisite: 211 or 212.

351. Group Discussion — Three hours credit
Methods of procedure in committees, round table discussions, lecture forums, symposiums, panels, and other types of discussion; study of parliamentary procedure; practice in developing skill in discussion participation and leadership. Prerequisite: 211 or 212, or consent of instructor.

401. Teaching of Speech — Three hours credit
Same as Education 401. Problems, methods, and materials in the teaching of speech in elementary and secondary schools. Prerequisite: 211 and 212.

411. American Public Address — Three hours credit
A historical and critical study of legislative, legal, ceremonial, and sermonic address. Prerequisite: 211 and 212.

412. American Public Address — Three hours credit
A continuation of Speech 411. Prerequisite: 411.

441. Radio and Television Speech — Three hours credit
Microphone technique, voice problems, use of equipment, its care, capabilities and limitations. Backgrounds of the broadcasting and telecasting industries, their history, economy, structure, and regulations. Prerequisite: 211 or 212.

451. Speech Correction — Three hours credit
A study of the general functional cases, including delayed speech, halting speech, monotonous speech, nasality, lisping, voice defects. The English sounds will be studied as to their formation by the organs of articulation. Prerequisite: 211.



DEPARTMENT OF MUSIC

Art
Applied Music
Church Music
Music Education

David Horton, Department Head

Associate Professor Alford, Assistant Professors Gugler, Hurst, Miller, Teachey, and Wiseman, Instructors Burns, Horton, Morehead, and Stroud, and Visiting Lecturer Cormier.

The Music Department provides music course offerings for all types of students at Lee College. There are degree programs for serious students of music, music courses for general college students, applied music courses and performance organizations open to all students. Special emphasis in performance is placed on the vast repertory of sacred music, and a comprehensive worship program is integral to music activities on the campus.

Specific objectives of the department are to provide students an opportunity to prepare for: advanced study in music; studio teaching careers; teaching music in public or private schools; performance and service careers as ministers of music; and, to provide musical experiences, performance outlets, and academic training for all interested college students.

DEGREE PROGRAMS

Majors

The Department of Music offers the following degrees with majors in Music: Bachelor of Music Education, and Bachelor of Arts with emphasis in applied music or church music.

Minor

A minor in music is offered consisting of eighteen hours in music.

Teacher Certification

The applicant for the Bachelor of Music Education degree may also apply for certification to teach music in Tennessee in Public School Music and/or Instrumental Music. The minimum requirement for certification in Tennessee includes twenty-four hours in Professional Education courses together with the following:

> The applicant may apply for endorsement in School Music and/or Instrumental Music. The applicant for either endorsement in music shall offer a minimum core of music theory and harmony, twelve semester hours; applied music, twelve semester hours;

conducting, two semester hours; history and appreciation, two semester hours, a minimum total of twenty-eight semester hours. The applicant for the School Music endorsement shall meet the core music requirements listed above, and shall offer two semester hours of appropriate methods and materials of teaching grades 1-12, a minimum total of thirty-six semester hours. The applicant for Instrumental Music endorsement shall meet the core music requirements listed above, and shall offer two semester hours of instrumentation and orchestration and six semester hours of appropriate methods and materials of teaching and six semester hours in core, a minimum total of forty-two hours.

COURSE REQUIREMENTS IN DEGREE PROGRAMS

B.M.E.

The following music courses are required for the Bachelor of Music Education degree: Music Theory 141-142, 241-242, Applied Music* 160-461, Performance Organization (Ensemble), Conducting 331 or 332, Methods (Brasswind and Percussion 391 or Woodwind 392), and Music History 311-312, for a total of thirty-six hours.

Majors may elect additional courses in music from the following areas: Methods (Brasswind & Percussion 391 or Woodwinds 392), Orchestration 441-442, Conducting 331 or 332, Applied Music 160-461.

Education

In addition to the above Music Education majors are required to take twenty-four hours in Professional Education courses including Education 111, 211, 311 or 312, 401, 405, 432, and 433.

B.A.

The following music courses are required for the Bachelor of Arts degree with a major in music: Music Theory 141-142, 241-242, Applied Music 160-461 or 180-381, Performance Organization (Ensemble), Music History 311-312, and Music Electives for a total of thirty-six hours.

Applied Emphasis

Applicants for emphasis in Applied Music may elect additional courses from the following: Keyboard Harmony 243, Orchestration 441-442, Form and Analysis 341, and Applied Music 480-481.

Church Music Emphasis

Applicants for emphasis in Church Music may elect additional courses

*(Instrumental Music applicants must elect four additional hours in Applied Music and two hours in Orchestration.)

from the following: Keyboard Harmony 243, Choral Conducting 331, Music in Christian Education 421, Church Music Administration 422, and, Applied Music (Secondary Instrument 160-461). Applied Music courses emphasize the study and development of a sacred music repertory.

Minor

Courses comprising the eighteen hours of music for a minor normally are selected from the following areas: Music Theory, Applied Music, Performance Organization, Conducting and/or Church Music.

ADDITIONAL INFORMATION

Initial Requirements

Students intending to major or minor in music who meet general college entrance requirements will take a placement examination in theory during registration. A performance audition will also be administered. Students with deficiencies in either of the above areas will be provided individual counseling with suggestions concerning suitable courses of instruction. At the time of entrance the student must show promise of developing skills and abilities that will equip him to serve successfully as performer, teacher, or minister of music. Entrance deficiencies must be made up without credit within the first year.

Music Organizations

Membership in one music organization for seven semesters is required of all music majors. However, credit for performance organization applicable toward the total 130 hours required for a degree may not exceed four semester hours.

Recitals

All music majors and minors are required to attend regularly scheduled recitals and concerts. Students majoring in music with an emphasis in applied music will present a recital in the senior year. Students majoring in music education and students with an emphasis in church music may present a partial recital program in the senior year.

COURSE OFFERINGS

ART

111. Art Appreciation — Two hours credit
An introductory survey of the history and practice of Western art from antiquity to the present as revealed in architecture, painting, and sculpture.

222. School Art — Two hours credit
Preparation for teaching art in the classroom through actual demonstration and student participation in the use of art materials. Emphasis on the integration of art in the public school curriculum.

231. Drawing and Design — Three hours credit
The use of basic elements—line value, color, texture and space—in solving various problems in drawing, composition, design and color organization.

APPLIED MUSIC

Applied music in the sixty series is intended for all college students except those majoring in music with an emphasis in applied music. Appropriate technical studies and literature are selected from the classics with emphasis on development of performance technique.

Study in applied music. Credit: one semester hour each semester.

160A. Brass	160B. Woodwind
160C. String	160D. Percussion
160E. Voice	160F. Piano
160G. Organ	160H. Accordion

161; 260-261; 360-361; 460-461

Additional study in applied music. Credit: one semester hour each semester.

Applied music in the eighty series is intended for students majoring in music with an emphasis in applied music. Development of repertory and intensive study of style. Admission only by audition.

Study in applied music. Credit: two semester hours each semester.

180A. Brass	180B. Woodwind
180C. String	180D. Percussion
180E. Voice	180F. Piano
180G. Organ	180H. Accordion

181; 280-281; 380-381; 480-481

Additional study in applied music. Credit: two hours each semester.

251. A, B, C, D. Opera Workshop — One hour credit
A practical laboratory course which involves the production of operas. Work includes casting, rehearsing, designing and constructing sets, lighting, costuming, and publicity for recitals and public presentations.

385. Junior Recital — Credit: None
One-half hour of public recital.

485. Senior Recital Credit: None

A. One hour of public recital.

B. One-half hour of public recital. Credit: none.

CHURCH MUSIC

421. Music in Christian Education Two hours credit

A course designed to instruct the student in integrating music into all church activities, developing musical churches through the church music school and the multiple choir systems. Graded music is studied for use in Sunday schools, vacation Bible schools, etc.

422. Church Music Organization and Administration Two hours credit

A study of the administrative role of the minister of music in a fully developed music program at the local level. This course is designed for the upper division student in Church Music with Music 421 prerequisite.



MUSIC EDUCATION

331. Choral Conducting — Two hours credit

Fundamentals of conducting technique as applied to choral conducting. Participation in and conducting of training organizations. Study and interpretation of standard repertoire.

332. Instrumental Conducting — Two hours credit

Fundamentals of conducting technique as applied to instrumental conducting. Participation in and conducting of training organizations. Study and interpretation of standard repertoire.

391. Brasswind and Percussion Methods — Two hours credit

A course designed to prepare students for teaching the brasswind and percussion instruments at the beginner to intermediate levels. Performance on the instruments is included.

392. Woodwind Methods — Two hours credit

A course designed to prepare students for teaching the woodwind instruments at the beginner to intermediate levels. Performance on the instruments is included.

401B. Methods and Materials of Teaching Secondary School Music — Three hours credit

See Education 401B.

405. Methods and Materials of Teaching Elementary School Music — Three hours credit

See Education 405.

432B. Observation and Student Teaching in Elementary Schools — Three hours credit

See Education 432.

433B. Observation and Student Teaching in Secondary Schools — Three hours credit

See Education 433.

MUSIC HISTORY

111. Music Survey — Two hours credit

An introductory survey of the principal Western forms and styles from antiquity to the present. Extensive use of recordings supplemented by live performances.

311. History and Survey of Western Music — Two hours credit

A study of the history of music and musical style from antiquity to the present. The course is designed for the junior year. A knowledge

of theory at least equivalent to that of first-year theory is assumed. Extensive score study and listening is involved.

312. History and Survey of Western Music — Two hours credit
A continuation of 311.

MUSIC ORGANIZATIONS

A. All Music Majors must participate in at least one, and no more than three major performance organizations for seven semesters.

B. All Music Majors must participate as regularly enrolled members of an SATB choral ensemble a minimum of two semesters.

C. Instrumental majors must participate in a major instrumental performance organization for seven semesters.

101. Campus Choir — One hour credit
Primary emphasis on major choral works. One major concert each semester; open to all students with the consent of the instructor. Two rehearsals per week.

102; 201-202; 301-302; 401-402. Campus Choir — One hour credit
A continuation of Campus Choir 101.

103. Concert Ensemble — One hour credit
Training and practice in the techniques of band performance. Open to all students with the consent of the instructor. Two rehearsals per week.

104; 203-204; 303-304; 403-404. Concert Ensemble — One hour credit
A continuation of concert ensemble 103.

105A. Ladies Choir — One hour credit
Training in choral music for treble voices. Various performances each semester. Open to all female students with the consent of the instructor. Two rehearsals per week.

106A; 205A-206A; 305A-306A;
405-406A. Ladies Choir — One hour credit
A continuation of Ladies Choir 105A.

105B. Men of Lee — One hour credit
Open to all male students with the consent of the instructor. Two rehearsals per week.

106B; 205B-206B; 305B-306B; 405B-406B. Men of Lee — One hour credit
A continuation of the Men of Lee 105B.

107. Lee College Singers — One hour credit
Study and performance of a wide range of choral literature. One major tour each semester plus various other off-campus appearances. Membership by audition only. Open to all students. Three rehearsals per week.

108; 207-208; 307-308; 407-408. Lee College Singers — One hour credit
A continuation of Lee College Singers 107.

109. Brass Choir — One hour credit
A select group of performers chosen from the Concert Ensemble. Two rehearsals per week.

110; 209-210; 309-310; 409-410. Brass Choir — One hour credit
A continuation of Brass Choir 109.

MUSIC THEORY

140. Basic Theory — No credit
A non-credit course designed to assist students whose training and experience have not produced a readiness for Theory 141-2.

141. Foundations of Music Theory — Four hours credit
A course integrating ear-training, sight-singing, and dictation with written and analytical work.

142. Foundations of Music Theory — Four hours credit
A continuation of Music 141.

241. Advanced Music Theory — Four hours credit
An integrated course including advanced ear-training, sight-singing, written harmony, modulation, dominant seventh, ninth, eleventh and thirteenth chords. Also, non-dominant harmony, chromatically altered chords, augmented chords, analysis, original work, and introduction to counterpoint.
The course is designed for the sophomore year with Foundations of Music (141-142) prerequisite.

242. Advanced Music Theory — Four hours credit
A continuation of Music 241.

243. Keyboard Harmony — One hour credit
Improvisation involving the use of figured bass, diatonic harmony, modulation, transposition, and harmonization of melodies in free accompaniment style. Prerequisite: Theory 242.

341. Form and Analytical Techniques — Two hours credit
Analysis of binary and ternary forms, rondo and sonata forms, variations, fugue. Prerequisite: Theory 242.

441. Orchestration and Arranging — Two hours credit
A study of instruments of the orchestra: range, technique, timbre, transposition of orchestral and band instruments; exercises in orchestration. Study of various principles of arranging for instrumental ensembles; scoring transcriptions and original compositions for small instrumental combinations and for full orchestra.
The course is designed for the senior year with Advanced Music Theory (241-242) prerequisite.

442. Orchestration and Arranging — Two hours credit
A continuation of Music 441.

DEPARTMENT OF NATURAL SCIENCE

Biological Science
Chemistry
Mathematics
Physics
Physical Science

Lois Beach, Department Head

Professor Beach, Associate Professors Dennison, Fleming, O'Bannon, and Riggs; Assistant Professor McDaniel; and Instructor Harris.

The Natural Science Department offers foundation courses for students who plan ultimately to specialize in some science area or who plan to become technicians; however, it is presently the primary objective of this department to provide courses for the student who is a prospective teacher so that he may have an opportunity to become well prepared for teaching science and mathematics in either the high school or elementary curriculum.

DEGREE PROGRAMS

Majors

The several science and mathematics curricula—botany, chemistry, mathematics, physics, and zoology—offer courses for a major in the area of Natural Science and in Biological Science leading to the Bachelor of Science degree. The Natural Science major shall complete a minimum of thirty hours in the Natural Sciences exclusive of the General Education requirements. Combined requirements of General Education and the Natural Science major will include two semesters of study in each of the following: general biology, chemistry, mathematics, physics; four semesters of study in one of the above-listed fields; and one semester of Senior Science Seminar 490.

The Biological Science major shall complete a minimum of thirty hours to be counted as his major subject area with at least two semesters of study in the following: botany, microbiology and zoology, plus twelve additional hours in any combination of the three. General Chemistry must be taken to meet the General Education requirement in the Natural Sciences.

Minors

Related area minors are offered in the biological science, chemistry, and mathematics requiring a minimum of fifteen hours in the subject field selected.

Teacher Certification

In order to fulfill the requirements for certification to teach Science in Tennessee public schools as set forth by the State Board of Education, the applicant shall offer a minimum of thirty-two semester hours of credit in the sciences [biological science, (botany, microbiology, zoology) chemistry, physics, and geology] with at least three areas represented. The applicant will be certified to teach those sciences in which he has completed a minimum of eight semester hours of work. When any two endorsements representing both the physical and the biological science fields appear on the certificate the holder will be certified to teach general science. For endorsement in a single subject (biology, chemistry, physics) sixteen semester hours are required. For mathematics the applicant shall offer a minimum of eighteen semester hours of college mathematics including college algebra, trigonometry, and analytical geometry. A course in general or business mathematics may be included. Solid geometry is recommended unless the applicant had it in high school.

COURSE REQUIREMENTS IN DEGREE PROGRAMS

Natural Science

A student working toward a Bachelor of Science degree in a broad area of Natural Science with or without teacher certification must complete the following requirements: Plant Biology 111, Animal Biology 112, General Chemistry 111-112, Physics 211-212, Algebra and Trigonometry 111-112, Senior Science Seminar 490, and Science and Scripture 410.

In addition, ten-to-fourteen semester hours must be selected from the biological sciences, chemistry, physics, or mathematics.

Chemistry Emphasis

The following courses are required for a Bachelor of Science degree in Natural Science with emphasis on chemistry: General Chemistry 111-112, Analytical Chemistry 211, Organic Chemistry 311-312, General Physics 211-212, Plant Biology 111, Animal Biology 112, Senior Science Seminar

490, Algebra and Trigonometry 111-112, Analytic Geometry 201, Calculus 271, 272, and 273, and Science and Scripture 410.

Mathematics Emphasis

The following courses are required for a Bachelor of Science degree in Natural Science with emphasis on mathematics: Algebra and Trigonometry 111-112, Analytic Geometry 201, Calculus 271, 272, and 273, Descriptive Statistics (Sociology 450), Plant Biology 111, Animal Biology 112, Chemistry 111-112, Physics 211-212, Senior Science Seminar 490, and Science and Scripture 410. Mathematics 301-302 (Modern Concepts) should be taken unless the student is able to show a proficiency in this area.

Biological Science

The following courses are required for a Bachelor of Science degree in Biological Science with or without teacher certification: Plant Biology 111, Animal Biology 112, General Chemistry 111-112, Algebra and Trigonometry 111-112, Senior Science Seminar 490, and Science and Scripture 410.

In addition, a minimum of thirty hours must be selected from the biological sciences. Mathematics 201 and 271 (Analytic Geometry and Calculus) may be substituted as part of the biological science requirement for students who plan to enter graduate school.

Preparatory Programs

Preparatory programs (1-3 years) in the areas of Dentistry, Nursing, Pharmacy, Pre-medicine, and Science-Medical Technology are also offered by the Natural Science Department.

COURSE OFFERINGS

BIOLOGY

111. Plant Biology — Four hours credit

Nature and development of plants, with emphasis on basic biological principles, including physiology, anatomy and morphology, life histories, and inheritance in plants. Three lectures and one laboratory period per week.

112. Animal Biology — Four hours credit

Principles of zoology including the classification, functions, and relationships between animals and their environment, cell structure and activity, and principles of taxonomy. Three lectures and one laboratory period per week.

251. Microbiology — Four hours credit

An introduction to the principles and techniques for the study of and identification of bacteria and other microorganisms. Laboratory work consists of techniques in isolation, culturing, staining, and identification. Two lectures and two laboratory periods per week. Prerequisites: Biology 111-112; Chemistry 111-112. Organic Chemistry 311 recommended.

252. Microbiology — Four hours credit

A continuation of 251 with emphasis on the principles and techniques for the study of and identification of microorganisms, other than bacteria. Laboratory work consists of techniques in isolation, culturing, staining, and identification. Two lectures and two laboratory periods per week. Prerequisite: Microbiology 251.

291. Principles of Nutrition — Three hours credit

Study of food and its relationship to the well-being of the animal body with emphasis upon metabolism, nutritive value and qualitative and quantitative requirements of food at different age and development levels. The selection and eating of foods at different economic, social and cultural levels is also studied. Three lectures per week. Prerequisite: Biology 112.

292. Human Anatomy and Physiology — Four hours credit

Fundamental principles of human anatomy and physiology. Lecture and laboratory are mostly devoted to the various organ systems and their interrelationships. Two lectures and two laboratory periods per week. Prerequisites: Biology 111-112 and Chemistry 111-112.

305. Vertebrate Embryology — Four hours credit

The development of typical vertebrates; the frog, the chick, and the mammal studied in the laboratory. Two lectures and two laboratory periods per week. Prerequisite: Biology 112.

306. Comparative Vertebrate Anatomy — Four hours credit

The morphology, physiology, and phylogenesis of the organ systems of vertebrates. Laboratory study of representative vertebrates. Two lectures and two laboratory periods per week. Prerequisite: Twelve semester hours in biology including Biology 112.

311. Entomology — Four hours credit

A study of the basic structure, development and behavior of insects with emphasis upon collecting and classification of insect orders and important families. Two lectures and two laboratory periods per week. Prerequisite: Biology 112.

315. Invertebrate Zoology — Four hours credit

Classification and morphology of the invertebrates exclusive of insects. Two lectures and two laboratory periods per week. Prerequisite: Biology 112.

321. Survey of the Plant Kingdom — Four hours credit

Survey of plant kingdom with emphasis on the algae, fungi, liverworts, mosses and ferns. Two lectures and two laboratory periods per week. Prerequisite: Biology 111.

322. Plant Ecology and Taxonomy — Four hours credit

Study of the relations of plants to their environments with emphasis upon climatic and soil factors influencing their structure, behavior and distribution. Principles of classification are also incorporated with laboratory emphasis upon recognition of family characteristics. Two lectures and two laboratory periods per week. Prerequisites: Biology 111 and Biology 321.

342. Genetics — Four hours credit

Basic principles of heredity with emphasis on their application to plant breeding, Drosophila, and other species. Three lectures and one laboratory per week. Prerequisites: Biology 111-112. Chemistry 111-112 and Organic Chemistry 311 are recommended.

421. Plant Physiology — Four hours credit

Study of the mechanisms and processes in plants and the interpretation of plant behavior in terms of physical and chemical laws. Two lectures and two laboratory periods per week. Prerequisites: Biology 111-112 and Chemistry 111-112.

433. Science and Scripture (Bib. Ed. 433) — Two hours credit

Comparative study of related scientific and theological ideology with emphasis upon areas of apparent discrepancy. Through lecture, research papers and guided class discussion, an attempt is made to demonstrate the necessity and possibility of harmonizing scientific and biblical truth. Two lectures per week.

441. Parasitology — Four hours credit

Life cycles, epidemiological factors, interrelationships of parasite and host, and underlying principles of treatment and prevention. Two lectures and two laboratory periods (two hours each) per week. Prerequisites: Biology 111-112.



445. Protozoology — Four hours credit

Morphology, taxonomy, and physiology of protozoa in relation to fundamental biological concepts. Two lectures and two laboratory periods per week. Prerequisite: Biology 111-112.

490. Senior Science Seminar — One hour credit

A weekly presentation by staff and/or senior science majors on matters of current interest in the science field. Participants gain experience in evaluating scientific literature and presenting scientific papers. One hour per week. One semester required of all Science majors.

491. Senior Science Research — One-Four hours credit

Experience in science research projects under supervision of staff members. Prerequisite: Senior status and permission of department chairman. Grade point average of 3.0 is recommended.

CHEMISTRY

111. General Chemistry — Four hours credit
Fundamental laws, states of matter, structure of matter, the periodic table and valence, ionization, oxidation and reduction, equilibrium, the chemical balance in quantitative analysis. Three lectures and one laboratory period per week. Prerequisite: high school algebra or equivalent.

112. General Chemistry — Four hours credit
Reaction rates, solution problems, qualitative analysis of common cations and anions, electrochemistry, compounds of representative elements, radioactivity, nuclear reactions. Three lectures and one laboratory period per week. Prerequisite: Chemistry 111.

211. Analytical Chemistry — Four hours credit
Acid-base equilibria in water, stoichiometry, oxidation-reduction system, applications of volumetric titrations, elementary spectrophotometry and potentiometric methods, principles of gravimetry. Prerequisite: Chemistry 112.

311. Organic Chemistry — Four hours credit
The reactions of aliphatic and aromatic compounds, molecular orbital theory, carbonium ion, carbanion and free radical reaction mechanisms, stereochemistry and molecular conformation, transition state theory and techniques of organic synthesis. Introduction to Spectroscopy. Three lectures and one laboratory period per week. Prerequisite: Chemistry 112.

312. Organic Chemistry — Four hours credit
A continuation of Chemistry 311. The chemistry of polyfunctional aliphatic compounds, amino acids and proteins, sugars, and carbohydrates, polycyclic and heterocyclic compounds. Three lectures and one laboratory period per week. Prerequisite: Chemistry 311.

PHYSICS

111. Physical Science — Four hours credit
A general education course. Chemical phenomena, introduction to methods of elementary chemistry and physics, with stress on kinetic theory, molecular phenomena, and energy relations. (Not recommended for students who studied high school chemistry and physics.) Three lectures and one laboratory period per week.

112. Physical Science — Four hours credit
A general education course. Introduction to astronomy and earth science with stress on minerology. Three lectures and one laboratory period per week.

211. General Physics — Four hours credit
Principles and applications of mechanics, heat and sound. Three lectures and one laboratory period per week. Prerequisite: Proficiency in algebra and trigonometry.

212. General Physics — Four hours credit
Principles and applications of light, electricity, magnetism, atomic and nuclear physics. Three lectures and one laboratory period per week. Prerequisite: Physics 111.

MATHEMATICS

110. Slide Rule and Mathematics — One hour credit
A review of the fundamentals of mathematics as applied to the mechanics of the slide rule. Emphasis is placed upon multiplication, division, logarithms, squares and cubes.

111. Algebra and Trigonometry — Three hours credit
The real number system; relations and functions; algebraic functions; trigonometric functions, logarithms, trigonometric identities and equations; inverse trigonometric functions, complex numbers, progressions, determinants, permutation, combinations, and probability.

112. Algebra and Trigonometry — Three hours credit
A continuation of Mathematics 111. Prerequisite: Mathematics 111.

201. Analytic Geometry — Three hours credit
Definitions and formulas, lines, circles, conic sections, transformations of coordinates, polar coordinates, tangents and normals, parametric equations. Prerequisite: Mathematics 112.

271. Calculus — Three hours credit
Definition and formulas, rate of change, derivatives and application of functions. The study and application of indefinite and the definite integrals. Prerequisite: Mathematics 111-112, 201 with a minimum grade of C.

272. Calculus — Three hours credit
Polar coordinates, transcendental functions, methods of integration, hyperbolic functions, and vectors and parametric equations. Prerequisite: Calculus 271 with a minimum grade of C.

273. Calculus
Solid geometry and vectors, partial differentiation, multiple integrals, infinite series, differential equations. Prerequisite: Calculus 272 with a minimum grade of C.

301. Concepts of Mathematics for Elementary Teachers — Three hours credit
Axiomatic development of number system; extension of the concept of numbers; basic operations of arithmetic with emphasis on use of axioms; sets and relations. Course is designed to equip students for teaching mathematics in elementary schools. No prerequisite.

302. Concepts of Mathematics for Elementary Teachers — Three hours credit
A continuation of Mathematics 301. Measurement; progressions; functional relationships; first degree equations. Prerequisite: Mathematics 301.

303. Fundamental Concepts of Mathematics — Three hours credit
Review of basic arithmetic operations; ratio, porportion and variation; concepts of functions; graphs; linear and quadratic equations and relations; trigonometric functions and applications; introductory plane geometry. No prerequisite. This course will not meet mathematics requirements for students majoring in Elementary Education, Mathematics or the Natural Sciences.

304. Fundamental Concepts of Mathematics — Three hours credit
A continuation of Mathematics 303. Simple and compound interest; logarithms; probability, frequency distributions; basic number theory and logic. Prerequisite: Mathematics 303.

450. Descriptive Statistics (Sociology 450) — Three hours credit
Frequency distributions and their graphical representations; measures of central tendency, dispersion, skewness, kurtosis; descriptive measures of relationship; normal distribution and elementary probability.

SCIENCE EDUCATION

401B. Methods and Materials of Teaching in the Secondary School (same as Ed. 401) — Three hours credit
A preliminary survey of major theories and practices of instruction in American secondary schools; aims, materials, teaching methods, learner activities, and evaluation procedures in the science and mathematics disciplines; how these relate to the program of the school.

404. Teaching Science in the Elementary School — Two hours credit
Effective techniques, programs, newer methods and evaluation in teaching science in elementary schools. Directed observation in selected schools.

407. Teaching Mathematics in the Elementary School — Two hours credit

Effective techniques, programs, newer methods and evaluation in teaching mathematics in elementary schools. Directed observation in selected schools.

DEPARTMENT OF SOCIAL SCIENCES

Economics
Geography
History
Political Science
Sociology

Jimmy W. Bilbo, Department Head

Associate Professors Bilbo, Bowdle, Lee, and Odom.

The Social Science Department offers a broad program designed to provide the student with a general knowledge of economics, geography, history, political science, and sociology. In addition to studying the broad areas of social science, students will specialize in areas of emphasis. Students may select a Bachelor of Science degree and be certified to teach the social sciences, or they may select a program which is especially designed to prepare them for graduate study.

The sociology curriculum is designed to help the student better understand the structure of society and the social forces which shape his destiny. The program aims to acquaint the student with the development of sociology as a field and with the relationships among the various social science disciplines. It is designed to prepare students for graduate study in sociology or social work as well as to provide a background for seminary and for sub-professional positions in a variety of social work and administrative areas.

DEGREE PROGRAMS

Majors

The Social Science Department offers majors in the broad area of social science and in sociology.

The major in social science leads to the Bachelor of Science degree with or without teacher certification. The student with a social science area major will complete forty-two hours in the social sciences. He will complete a minimum of eighteen hours in history and at least twenty-four hours from the following social science areas: economics, geography, political science, and sociology.

The Social Science Department offers majors in sociology leading to the Bachelor of Arts degree or the Bachelor of Science degree. The sociology major shall complete thirty hours in sociology, of which at least eighteen hours must be in upper division courses (300, 400). To expand and add depth to the major subject area, twelve hours of related area courses are required from the following: Political Science 211-212, Economics 211-212, Geography 211-212, History 211-212.

Minors

The Social Science Department offers minors in history, social science and sociology. A minor is offered in history or sociology requiring a minimum of eighteen hours in that discipline. A minor is offered in social science with a requirement of twenty-four hours in the social sciences.

Teacher Certification

To fulfill requirements for certification to teach sociology in Tennessee public schools as set forth by the State Board of Education, the applicant for an endorsement in sociology shall offer at least twelve semester hours in the subject.

To fulfill the requirements for certification to teach social science in Tennessee public schools as set forth by the State Board of Education, the applicant for endorsement in the social studies may follow one of two plans, area (group) certification, or individual subject certification.

The applicant for area (group) certification shall offer a minimum of forty-two semester hours including eighteen hours in history, comprised of American, six semester hours; European or World, six semester hours. He must also complete economics, six semester hours; geography, six semester hours; history electives, six semester hours; political science, six semester hours; and sociology, six semester hours; for a total of forty-two hours.

The applicant for an endorsement in history shall offer a minimum of eighteen semester hours to be distributed as follows: American, six semester hours; European or World, six semester hours; and electives (history), six semester hours.

The applicant for an endorsement in any one teaching area of the social sciences, including economics, geography, political science, or sociology shall offer at least twelve semester hours in the teaching area so specified.

COURSE REQUIREMENTS IN DEGREE PROGRAMS

B.S. in Social Science with Certification

The following courses are required to complete a Bachelor of Science degree in Social Science with teacher certification: History 111-112, History

211-212, six hours of electives in history, Economics 211-212, Geography 211-212, Political Science 211-212, and Sociology 211-212.

B.S. in Social Science without Certification

The following courses are required to complete a Bachelor of Science degree in Social Science without teacher certification: History 111-112, History 211-212, six hours of electives in history, Sociology 211-212, and eighteen hours of electives from the areas of economics, geography, political science and sociology. At least two areas must be represented, and at least twelve of the major's forty-two hours must be in upper-division courses.

B.S. in Sociology

The following courses are required to complete a Bachelor of Science degree in sociology: Sociology 211-212, twenty-four hours of electives in sociology, and twelve hours from the social science areas of Economics 211-212, Geography 211-212, History 211-212, and Political Science 211-212. In addition, the Bachelor of Science curriculum requires twenty-four hours of professional courses in education.

B.A. in Sociology

The following courses are required to complete a Bachelor of Arts degree in sociology: Sociology 211-212, twenty-four hours of electives in sociology, and twelve hours from the social science areas of Economics 211-212, Geography 211-212, History 211-212, and Political Science 211-212.

COURSE OFFERINGS

ECONOMICS

211. Principles of Economics — Three hours credit
A study of the principles and problems associated with the production, exchange, and use of wealth.

212. Principles of Economics — Three hours credit
A continuation of Economics 211.

GEOGRAPHY

211. Introduction to Geography — Three hours credit
The physical world, regional similarities and differences, and the settlements of mankind.

212. Economic Geography — Three hours credit
A study of the occupations of hunting, fishing, grazing, forest industries, mining, agriculture, manufacturing, transportation, and trade.

HISTORY

111. Survey of Civilization — Three hours credit
(Preliterary time—A.D. 1650) A general survey of the economic, religious, cultural, and political development of civilization.

112. Survey of Civilization — Three hours credit
(A.D. 1650—Present) A continuation of History 111.

211. American History — Three hours credit
A history of American people and their relationship to the world, with special emphasis on the United States and its development to the Civil War.

212. American History — Three hours credit
A continuation of History 211, from the Civil War to the present time.

221. Tennessee History — Three hours credit
A study of the development of the state from colonial times to the present. Students who plan to teach in Tennessee schools are encouraged to take this course.

311. Modern Europe — Three hours credit
A study of Europe from 1800 to 1914. Emphasis will be placed on the role of the Industrial Revolution, Nationalism, Imperialism, and the background of World War I.

312. Modern Europe — Three hours credit
A study of Europe from 1914 to the present.

341. The Renaissance — Three hours credit
A study of the revival of learning, from medieval to modern times.

342. The Reformation — Three hours credit
A study of the political, economic, religious, and cultural development of the Reformation period.

411. Recent American History — Three hours credit
A study of economic, social, political, and cultural history of the United States since 1900. Attention will be given to the role of the United States in world affairs.

421. History of the South — Three hours credit
A study of the economic, social, political, and cultural development of the South.

431. Current Affairs — One hour credit
A weekly discussion of social, economic, and political trends.

432. Current Affairs — One hour credit
A continuation of 431.

441. History of Philosophy — Three hours credit

A survey of the types of philosophy (the chief schools and movements) and the basic problems of philosophical thought. Emphasis is placed on modern philosophical trends and their treatment of the basic quests within man.

442. History of Philosophy — Three hours credit

A survey of philosophers and their philosophies from Grecian times to the 20th century. Special attention is given to those philosophies which have most directly influenced Christian thinkers.

490. Seminar in History — Three hours credit

An intensive study of selected topics, including research in the materials of history and the writing of analytical reports.

POLITICAL SCIENCE

211. American Government — Three hours credit

A consideration of government in the United States at all levels—national, state, and local.

212. American Government — Three hours credit

A continuation of Political Science 211.



SOCIOLOGY

Note: Sociology 211 is a prerequisite to all sociology courses except Sociology 200.

200. Marriage and Family Relationships — Three hours credit
An introductory study of dating, courtship, and marriage, preparation for marriage; the selection of a marriage partner, the roles of members of the family, family rituals and patterns of interaction.

211. General Sociology — Three hours credit
Introduction to sociological concepts, social structures, forces, processes and products.

212. Social Problems — Three hours credit
A study of personality and social disorganization, relating to major social problems.

311. Introduction to Social Work — Three hours credit
An introductory study of the philosophy, methods, and needs in social work, and a study of private, state, and federal welfare legislation.

312. Social Case Work — Three hours credit
A study of techniques, methods, and procedures of social work.

320. The Family — Three hours credit
A study of the origin and ethnology of the family, background of the modern American family, social changes and the family roles of members of the family, problems of family life.

330. Social Psychology — Three hours credit
Social basis of human behavior and interaction, and factors which underlie the processes of socialization. Special emphasis is placed on personality development and adjustment.

340. Educational Sociology — Three hours credit
Relation of schools to community, other social organizations, and social change.

350. Cultural Anthropology — Three hours credit
An introduction to various aspects of culture including materials, social, economic, esthetic, political, religious, and linguistic factors.

370. Social Thought — Three hours credit
A survey of social thought from Hammurabi to Comte.

410. Minorities — Three hours credit
The significance of minorities in American society with introduction to, sociological theory of, and interpretation of dominant-minority relations. Prerequisite: Soc. 212.

420. The Urban Community — Three hours credit
The form and development of urban areas; the growth, development and problems of cities; the metropolitan region and social characteristics of fringe and suburban areas; sustenance organization, demographic, geographic and technological variables.

430. Social Organization — Three hours credit
A study of structure and function of groups and an analysis of both the formal and informal organizations.

440. Criminology — Three hours credit
A study of the problems, theory, cause, control, statistics, prevention and treatment of criminal behavior. Prerequisite: Soc. 212.

450. Descriptive Statistics — Three hours credit
Frequency distributions and their graphical representation; measures of central tendency, dispersion, skewness, kurtosis; descriptive measures of relationship, normal distribution and elementary probability.

451. Social Surveys and Social Research — Three hours credit
Methods and techniques of research in the social sciences, methods of collecting, analyzing and presenting data.

460. Sociological Theory — Three hours credit
A review of the works of major social theorists and the impact of their ideas on current sociological thought. Emphasis is placed on the contributions of various schools of sociological theory in the nineteenth- and twentieth-century period. Prerequisite: Soc. 370.

461. Sociology Theory — Three hours credit
A continuation of Sociology 460, with emphasis on current sociological theory and its continuing development. Prerequisite: Soc. 460.

490. Seminar in Sociology — Three hours credit
An intensive study of selected topics, including research in the materials of sociology and the writing of analytical reports.

DIVISION OF TEACHER EDUCATION

Bob G. Johnson, Ed.D., Chairman

The prevailing purpose of the Division of Education is to prepare dedicated and competent teachers. The specific objectives are to provide students with a broad general background in liberal education, thorough preparation in a specific academic discipline, professional preparation and an understanding of the responsibilities and procedures of effective teaching, and a perception of teaching as an area of Christian service.

For admission into the teacher education division and retention in the program beyond the sophomore year, in addition to the general requirements of Lee College, each student must have approval of the division chairman and a minimum average of C in the major field, in professional education courses, and in his overall scholastic work.

DEPARTMENT OF EDUCATION AND PSYCHOLOGY

Education
Health
Physical Education
Psychology

Hubert Black, Department Head

Professors Black, Butler and Cook; Associate Professors Echols, Johnson; Assistant Professors Aultman, Gilbert, Hughes, Morehead, Myers and Ward.

The Department of Education and Psychology offers a major in Elementary Education and the professional education and psychology courses required in all of the areas of certification: Grades 1-9, Grades 7-12, Bible, Biology, Business (accounting, business arithmetic, business English, business law, business machines, Economics, secretarial practice, shorthand, and typewriting), Chemistry, English, Foreign Language (French, German, Spanish), General Science, History, Mathematics, Social Studies, Sociology, and Speech; and Grades 1-12 in school and/or instrumental music.

DEGREE PROGRAMS

Major

The Department of Education and Psychology offers a Bachelor of Science degree in Elementary Education.

Minor

The Department of Education and Psychology offers a minor in psychology consisting of eighteen hours from the courses listed in the department and provides the professional courses needed for certification for secondary education.

COURSE REQUIREMENTS IN DEGREE PROGRAMS

B.S. in Elementary Education

The following courses are required for the Bachelor of Science degree in Elementary Education: English 111-112, 300; Speech 211. In the areas of health, personality development and family living, the following courses are required: Physical Education 101-102, 202, 301; and electives, six semester hours.

In the area of humanities, the following courses are required: English 211-212; Art 111, 222; Music 111; and Religion, eighteen semester hours.

Students must also complete the following Natural Science courses: Laboratory Science, eight semester hours; Physical Science, four semester hours, for a total of twelve hours.

Social Studies requirements include: History 111-112; Sociology 211; and Geography 211.

Six semester hours of Math 301-302, Fundamental Concepts of Mathematics for Elementary Teachers, is required.

Professional courses for the Bachelor of Science degree include: Education 111, 301, 403; Psychology 211, 213; Student Teaching, six semester hours; and electives totaling twenty-two semester hours.

TEACHER CERTIFICATION

Secondary Education Grades 7-12

Each student must complete the General Education requirements, meet a major requirement in a subject major field in the Arts and Sciences or Religion division, and complete the following twenty-four hours of professional courses: Education 111, 301, 330, 401; Psychology 211, 312; Student Teaching, six semester hours; and take electives to total 130 hours.

The specific course requirements for certification in subject matter areas are as follows:

Bible (12 hours)	Bible 101, 102, and Bible content courses.
Biology (16 hours)	Biology 111-112 and eight hours of Biology electives.
Business (12 hours)	Accounting 241, Economics 211, and two courses from Business 101, 303-304, 307, and Business 141.
Chemistry (12 hours)	Chemistry 111-112, 311 and four hours of Chemistry electives.
English (24 hours)	English Composition—six hours, Literature—six hours, and twelve hours English electives.
Foreign Language: French (24 hours)	French 111-112, 211-212, and twelve hours French electives.
German (24 hours)	German 111-112, 211-212, and twelve hours German electives.
Spanish (24 hours)	Spanish 111-112, 211-212, and twelve hours Spanish electives.
General Science (16 hours)	Biology 111-112, and eight hours from chemistry, physics, or Physical Science 111-112.
History (18 hours)	History 111-112, 211-212, and six hours of History electives.
Mathematics (18 hours)	Math 111-112, 201, 271, and six hours of more advanced mathematics.
Social Studies (36 hours) Broad Area	History 111-112, 211-212, Geography 211-212, Economics 211-212, Political Science 211-212, and Sociology 211-212.
Sociology (12 hours)	Sociology 211-212, and six hours of Sociology electives.
Speech (15 hours)	Speech 211-212, and nine hours of Speech electives.
Music (36 hours)	[See Department of Music requirements for Bachelor of Music Education.] The professional courses required total twenty-four hours and must be either the professional courses prescribed for Area of Certification Grades 7-12 or Area of Certification Grades 1-9.

Additional Information

Students who plan to teach in states other than Tennessee are advised to consult directly with certification authorities in those states concerning specific requirements. Tennessee requirements are briefed here for general information. This brief represents minimum requirements; therefore, students should be aware that college requirements exceed them in part:

> TENNESSEE: Candidates for the Tennessee Teachers Professional Certificate must hold a bachelor's degree and general education requirements of forty semester hours consisting of six semester hours in communications; six in health, physical education, personal development, and home and family living, with at least two fields represented; ten in humanities, with at least three fields represented; eight in natural sciences; eight in social studies, with at least two fields represented; and two in fundamental concepts of mathematics or six in college mathematics.

They must also fulfill professional education requirements of twenty-four semester hours, consisting of psychological foundations of education; historical, philosophical, and sociological foundations of education; materials and methods of teaching appropriate to the level of certification; supervised student teaching appropriate to the area of endorsement (at least four semester hours); and electives to total twenty-four hours.

In addition, candidates for elementary certification must fulfill teaching requirements consisting of six semester hours in language arts including study in such areas as language usage, children's literature, speech, and library service; four in natural sciences including study of the best use of natural resources; four in humanities including school art and school music; six in health, physical education, personal development, and home and family living including at least four in health and four in physical education with study in areas such as personal health, nutrition, physical activities, rhythmic activities and games; four in social studies including areas such as Tennessee history, civics, geography, and social-economic problems; and two in functional arithmetic.

STUDENT TEACHING PROGRAM

General Information

Lee College has entered into cooperative agreements with both the Cleveland City School System and the Bradley County School System, effective in September, 1967, to place student teachers in selected schools.

Students who register for student teaching will at the same time register for a cluster of nine hours of education courses. The cluster of nine semester hours will be completed in approximately half a semester by attending double periods. The last half of the semester will be spent with cooperating teachers in the public school systems.

Student teachers will be required to attend the public school on a schedule similar to that expected by the cooperating teachers. A total of 200-240 clock hours of observation and responsible participation will be required of each student.

Student teaching will carry six semester hours credit. Student teachers will be expected to report to their campus supervisor each week.

In addition to the tuition charge, there will be a laboratory fee of fifty dollars per student. This fee will be due at the time the student actually registers for the course and not when he makes formal application.

Admission Policies

Formal application for admission should be made during the semester preceding the one in which the student expects to do his student teaching. Application should be made as soon as possible after the semester begins. Deadlines for application are April 1 for the first semester and November 1 for the second semester. *Students* who have applied for student teaching in any semester *are responsible* for notifying the Chairman of the Division of Education *immediately* in case of any change of plans.

Admission forms may be secured from the Chairman of the Teacher Education Division. All applicants will arrange for a conference with him at the time that the application is returned.

Requirements for Admission

Students seeking admission to student teaching must have been admitted to the Teacher Education Program, have attained a minimum average of "C" in the major field, in professional education courses, and in overall scholastic work, have reached the level of senior, or advanced junior classification as determined by the Registrar's Office—seniors will be given priority—have completed a minimum of the following professional education courses: Area of Certification Grades 1-9—Education 111, 211, 213, 301; Area of Certification Grades 7-12—Education 111, 211, 301, and an elective in education. Students planning to teach in secondary schools should have completed, in addition to the professional education courses listed above, more than half of the required number of semester hours in their major teaching area.

COURSE OFFERINGS

EDUCATION

111. Introduction to Education — Three hours credit
A general survey of the field of education for the prospective teacher. It aims to orient the student in the field of teaching by a consideration of the objectives, functions, needs, and opportunities of the school in a modern democratic society.

301. Historical, Philosophical, and Sociological Foundations of American Education — Three hours credit

To provide an understanding of the significance of the influence of historical, philosophical, and sociological factors and trends on modern educational theory and practice; and ability to integrate these factors in the interpretation of recent trends in school administration, materials and methods of instruction, the needs of the pupil and of society. To provide a broad cultural background for participation in professional and education activities.

310. Elementary School Curriculum — Three hours credit

A planning and laboratory course in curriculum design. Attention to the aims and programs of elementary schools. Students work on curriculum projects according to their particular interests.

330. Secondary School Curriculum — Three hours credit

The function and changing aims of the curriculum for grades 7 through 12; the nature of curriculum organization; the impact of technological and social change on curriculum planning and implementation; aims and programs in the various subject areas; the core and block curricula particularly for junior high school years; study of teacher-pupil relationships; guidance and counseling responsibilities; evaluation procedures.

401A. Methods and Materials of Teaching Secondary School — Three hours credit

Following a preliminary survey of major theories and practices of instruction in American secondary schools, each student will concentrate on the aims, materials, teaching methods, learner activities, and evaluation procedures of his chosen teaching field, and its relation to the program of the school.

401B. Methods and Materials of Teaching Secondary School Music — Three hours credit

Open to all qualified students. Junior and Senior high school methods, both choral and instrumental. Supervised observation of teaching in the secondary school.

403. Methods and Materials of Teaching Language Arts and Social Sciences in Elementary Schools — Three hours credit

The objectives, materials, methods, and pupil activities in linguistics, communication skills, spelling, penmanship, and social sciences. Unit construction in social sciences.

405. Methods and Materials of Teaching
Elementary School Music — Three hours credit

Course open to all qualified students. Fundamentals of music and the teaching of music from the kindergarten to sixth grade. Methods of teaching and supervised observation of music teachers in the elementary school.

408. Methods and Materials of Teaching
Reading in the Elementary School — Three hours credit

Effective techniques, programs and methods of teaching reading in elementary schools.

432. Observation and Student Teaching
in Elementary Schools — Six hours credit

Senior or advanced junior students are assigned to selected teachers in local elementary schools under the general supervision of a college coordinator. Required weekly seminar dealing with problems encountered in student teaching; fundamentals of classroom management; the keeping of records and reports. Schedules must permit contact with the same classroom situation five days a week. Minimum of 200-240 clock hours with at least 50% of responsible participation and actual teaching.

433. Observation and Student Teaching
in Secondary Schools — Six hours credit

Seniors or advanced junior students are assigned to selected teachers in local secondary schools under the general supervision of a college coordinator. Schedules must permit contact with the same classroom situation five days a week. Minimum of 200-240 clock hours with at least 50% hours of responsible participation and actual teaching.

HEALTH AND PHYSICAL EDUCATION

101, 102, 103, 104. Activity — One hour credit each semester

Instruction in the techniques of play in a large number of group and individual sports.

105-106, 205-206, 305-306
405-406. Basketball — One hour credit each semester

This course is designed primarily for the Varsity basketball members. Others are admitted only by special permission from the Athletic Director.

201. Introduction to Physical Education — Two hours credit

It is the aim of this course to acquaint the student with the history, development, aims, objectives, and principles of physical education.

202. Personal and Community Hygiene — Two hours credit
This course is related to the health of the whole community, such as sanitation of the water supply, occupational health hazards, food control, health agencies, and their work, and a study of most major communicable and infectious diseases. Personal hygiene includes the general study of the body organs, systems and functions; however, it is primarily a study of those habits and practices which result in buoyant personal health.

301. Activities, Games, and Recreational Leadership — Two hours credit
Story games and mimetics, singing games and rhythmic activities, and informal games and relays; planning and participating in recreation programs.

302. Safety Education and First Aid — Two hours credit
The nature and causes of accidents; safety measures for the prevention of common accidents of the home, school, industry, transportation and recreation.

307, 308. Coaching of Organized Sports — Three hours credit each semester
A study of the fundamental principles of coaching football, basketball, baseball, and other team sports. The official rules of each sport are studied. Participation in these sports is required as a practical demonstration of theory. This course is designed for those students who plan to enter coaching upon graduation.

PSYCHOLOGY

101. General Orientation — One hour credit
The purpose of Orientation is to assist the student in adjusting to college life; includes information about life on the Lee campus with special emphasis on improving study habits. Required of all first-semester freshmen.

211. General Psychology — Three hours credit
A study of the fundamental principles of human activities, including the aims and methods of psychology, the relative contributions of heredity and environment to intelligence and individual differences, the origin and development of the individual; his emotions, motives, personality; the study of learning, memory, observation, and thinking.

212. Applied Psychology — Three hours credit
A study of the principles of psychology as applied to adjustment, personality improvement, salesmanship, advertising, industry, child development, mental hygiene, and religion. Special emphasis is given to personal problems of students and some class time is devoted to

discussion of these problems. Opinion tests, experiments, and surveys give the course added interest.

310. Child Psychology — Three hours credit
Origin and principles of behavior in infancy and childhood; physical, intellectual, social, emotional, and language development in the normal child.

311. Adolescent Psychology — Three hours credit
Physical, intellectual, social and emotional development and principles of behavior of the adolescent.

312. Educational Psychology — Three hours credit
A study of the teacher in his task of developing the ability of the student in his courses. A study of the psychological foundations for learning and the procedures by which learning is accomplished, the evaluation of these procedures and the learning products.

330. Social Psychology — Three hours credit
A survey of factors which underlie the processes of socialization. Special emphasis is placed on personality development and adjustment.

331. Personality Theory — Three hours credit
A study of the significance of theory in scientific inquiry and an examination of the major approaches to the study of personality, its dynamics, development, and treatment.

332. Abnormal Psychology — Three hours credit
This course deals with the various kinds of behavior abnormalities found in our modern society. It involves a study of the causes, development, prevention, and treatment of abnormal behavior.

441. Guidance Services — Three hours credit
A course in the procedures, techniques, and development of guidance services in the school. The course includes preparation in the use of educational and vocational information for correlating abilities, interests, and personality for successful personal living.

442. Tests and Measurements — Three hours credit
A study of the techniques for securing diagnostic and achievement data that will, through group and individual testing, give the teacher or counselor a better basis for directing his educational and guidance efforts.

451. Counseling — Three hours credit
A general survey designed to acquaint the student with the underlying principles, the major theories, and the methods commonly employed in individual counseling.

DIVISION OF RELIGION

R. Hollis Gause, B.D., Chairman

The courses in the Division of Religion are intended to acquaint the student with the central truths of the Christian religion, to implement the distinctive Christian objectives of the college, and to prepare men and women for all phases of the ministry in the Church of God. By selecting his courses carefully with the help of his advisor the student can secure a sound basis for further professional training for the ministry.

The curriculum in the Division of Religion is organized into two areas: Biblical-Historical Studies and Christian Ministries. Students should note prerequisites as indicated in course descriptions.

DEPARTMENT OF BIBLICAL-HISTORICAL STUDIES

Bible
Biblical Languages
Church History
Theology

French Arrington, Department Head

Professor Gause, Associate Professors Arrington, Beaty, and Bowdle, Assistant Professors Bullock and McDaniel.

The specific aims of the Department of Biblical-Historical Studies are: to prepare the student in the knowledge of the Word of God as the foundation of his ministry; to instruct the student in methods of Biblical exegesis, and in the use of the Word of God in sermon building and delivery, in pastoral counseling, in his own personal life, and in spiritual leadership and government of the church; to give the student an adequate theological foundation for his pulpit and pastoral ministry and for graduate work in theology; and to provide the student with the techniques for organizing and administering the program of the local church.

DEGREE PROGRAMS

Major

The major in Biblical Education is designed primarily for students who are preparing for the Christian ministry in the pastorate, or in evangelism and for those who plan to attend a graduate school of theology.

Minor

The minor in Greek is designed to equip the student with the grammatical and exegetical tools for the study of the Greek New Testament. This purpose is pursued both through a study of grammar and vocabulary and through paractical exegesis.

COURSE REQUIREMENTS IN DEGREE PROGRAMS

Biblical Education Major

The Biblical Education major consists of: Old Testament Survey 101, three semester hours; New Testament Survey 102, three semester hours; Introduction to Doctrines 231-232, four semester hours; Systematic Theology 332-333, six semester hours; Pauline Epistles 401-402, six semester hours; and electives in direct Bible study, eight semester hours, for a total of thirty semester hours.

The following ministerial courses are also required for a major in Biblical Education: Educational Ministry of the Church 241, four semester hours; Church of God History and Polity 321, two semester hours; Church History 323-324, four semester hours; Homiletics 361-362, four semester hours; Christian Ethics 431, three semester hours; The Pastoral Ministry 461, four semester hours; and Pastoral Counseling 462, three semester hours; total hours twenty-four.

The prerequisites to all other Biblical and Theological courses are Old Testament Survey 101 and New Testament Survey 102.

The Biblical Education major will substitute Introduction to Doctrines, four semester hours, for the general religion requirement, Christian Thought, two semester hours, and may choose an emphasis either in New Testament with Greek as the foreign language or Old Testament with Hebrew as the foreign language.

Minor in Greek

The minor in Greek consists of: New Testament Greek 211-212, eight semester hours; New Testament Greek 311-312, six semester hours; and Grammatical Exegesis Electives, four semester hours.

COURSE OFFERINGS

BIBLE

101. Old Testament Survey — Three hours credit
A study of the Old Testament, its translations, and historical background. This course is primarily a survey of Old Testament history and literature.

102. New Testament Survey — Three hours credit

A study of the intertestament period and the development of the Gospels with attention given to the life and teachings of Christ, continuing with Acts through Revelation. Special attention is given to the early-development period of the Christian Church.

201. Major Prophets — Two hours credit

A brief study of the life and times of the major prophets. An outline study is made of each book, with some attention given to present-day and homiletic use. Fall of 1969.

202. Minor Prophets — Two hours credit

A brief study of the life and times of the minor prophets. An outline study is made of each book, with some attention given to present-day and homiletic use. Winter of 1970.

301. Acts — Two hours credit

An examination of the relationship between the Book of Acts and the life and development of early Christianity.

302. Hebrews — Two hours credit

A verse by verse study of this doctrinal Epistle; special attention is given to matters of background and outlining, with constant reference to the Old Testament structure; the Greek text is consulted periodically for purposes of illustration and clarification. Fall of 1970.

303. The Psalms — Two hours credit

A sectional study of this Old Testament poetical book. Special attention is given to matters of background, outlining the Psalms and determining historical context and theology. The Hebrew text is consulted periodically for purposes of illustration and clarification. Fall of 1969.

304. Gospel of John — Two hours credit

An expository study in which attention is given to the theological significance of the book, noting especially Christ's deity and humanity, signs, death, and resurrection. Johannine authorship is discussed and some comparisons will be made with the Synoptic Gospels.

305. Intertestamental Period — Three hours credit

A study of the history and literature of the intertestamental period leading up to the first advent of Christ. In addition to the apocryphal books, the Qumran scrolls will be read and discussed and their significance for the New Testament period considered. Fall of 1969.

306. Deuteronomy — Two hours credit

A detailed study of Deuteronomy. Special emphasis will be given to the place of the book in the Pentateuch, the use of it by Jesus and the early Church, and the Jewish rabbinic interpretations of the book. Winter of 1971.

401. Pauline Epistles — Three hours credit

An expository and theological study of the Epistle to the Romans and the First Epistle to the Corinthians, with emphasis on the cardinal Christian doctrines as formulated in these documents and on the cultural, religious and ecclesiastical conditions of the first century in them.

402. Pauline Epistles — Three hours credit

An expository and theological study of Second Corinthians, Galatians, and Ephesians. Special attention is given to the Christology formulated in these epistles as well as the cultural, religious, and ecclesiastical conditions of the first century reflected in them.

403. Pastoral Epistles — Two hours credit

An expository treatment of the epistles to Timothy and Titus, supplemented with appropriate exegetical material. Special attention given to the position, qualifications, and office of both the elder and the deacon. Winter of 1970.

404. General Epistles — Two hours credit

This is an English Bible book study in First and Second Peter, James, Jude, and the Johannine Epistles. Primary emphasis will be placed on an inductive study of the contents of each book. Winter of 1971.

BIBLICAL LANGUAGES

211. New Testament Greek — Four hours credit

A basic vocabulary and grammar study of New Testament Greek with some drills in simple Greek reading. Course consists primarily of drills in vocabulary and grammar with an introduction to its use.

212. New Testament Greek — Four hours credit

A continuation of Biblical Languages 211 with more attention to syntax and reading.

311. New Testament Greek — Three hours credit

A continuation of Biblical Languages 212. Special attention is given to regular verbs and reading, special drills in handling and identifying irregular verbs and reading drills.

312. New Testament Greek — Three hours credit
A continuation of Biblical Languages 311. A course in reading New Testament Greek, beginning with the simpler portions of the New Testament and an introduction to more difficult portions of the New Testament.

315. Elementary Hebrew Grammar — Four hours credit
An introduction to the Hebrew grammar of the Old Testament. Emphasis is placed on grammatical analysis and translation from English to Hebrew and from Hebrew to English. A basic knowledge of English grammar is prerequisite.

316. Elementary Hebrew Grammar — Four hours credit
A continuation of Hebrew Grammar 341, with more attention given to the reading of the Hebrew text of the Old Testament.

415. Advanced Hebrew Grammar — Three hours credit
This course consists of a more intensive study of biblical Hebrew grammar with emphasis on reading from the Massoretic text and the use of Kittel's textual apparatus. The book of 1 Kings will be the area of reading concentration.

416. Advanced Hebrew Grammar — Three hours credit
A continuation of the grammatical and textual study of the Hebrew Scriptures. The book of Genesis will be the area of concentration.

417. Grammatical Exegesis of Galatians — Two hours credit
An exegetical study from the Greek, with emphasis on the grammar of the text in ascertaining its meaning.

418. Grammatical Exegesis of James — Two hours credit
A study of this practical epistle from the Greek text, with special attention given to matters of interpretation and elements of advanced grammar.

CHURCH HISTORY

321. Church of God History and Polity — Two hours credit
A history of the Church of God and a Scriptural study of church government with an emphasis on the organizational structure of the Church of God.

323. Church History — Two hours credit
A study of the Christian church from the apostles to the present age. Special emphasis will be given to the major reform movements of the Church.

324. Church History — Two hours credit
A continuation of Church History 323.

THEOLOGY

231. Introduction to Doctrines — Two hours credit

This course is an introduction to the great doctrines of the Christian church from the standpoint of Biblical Theology. The line of development is: the doctrine of God, doctrine of Jesus Christ, doctrine of the Holy Spirit and doctrine of man.

232. Introduction to Doctrines — Two hours credit

This is a continuation of Theology 211 and the line of development is: the doctrine of salvation, the doctrine of the church, the doctrine of Scriptures and the doctrine of last things.

332. Christian Thought — Two hours credit

An introduction to the general field of Christian thought with emphasis on the biblical doctrines of the Triune God, of man, of salvation, of the church and of the Scriptures.

333. Systematic Theology — Three hours credit

An advanced study of Theology from a philosophical and biblical standpoint. The course consists of a study of doctrine of God—His being and works, the doctrine of man—his original state and state of sin, and the doctrine of Christ—His person, states and offices.

334. Systematic Theology — Three hours credit

This is a continuation of Theology 311. The course consists of a study soteriology, ecclesiology, the sacraments and eschatology.

335. Person and Work of the Holy Spirit — Two hours credit

A study of the doctrine of the Holy Spirit with emphasis on the phenomenon of glossolalia. Consideration given to the baptism in the Spirit and its purpose; the distinction between glossolalia as the initial physical evidence and the gift of glossolalia, and the other spiritual gifts.

337. Biblical Theology — Two hours credit

An inductive study of theology from the Bible giving particular emphasis to the progress of revelation and dealing with the theological emphasis of various books or groups of books. The first semester deals primarily with the Old Testament, and the second semester deals with the New Testament.

338. Biblical Theology — Two hours credit

A continuation of Theology 331.

431. Christian Ethics — Three hours credit

A study of values, and their influence on social and individual behavior. Special emphasis will be placed on the development of Christian values, congruent with the teachings of Christ, and the application of these values to everyday living. Prerequisite Christian Thought 302 or Introduction to Doctrines 231 and 232.

432. Prophecy — Three hours credit

A treatment of prophecy and its historical development from the pentateuchal prophetic elements through the Book of Revelation. The line of consideration will be: the nature of pre-exilic prophecy, exilic prophecy as seen in the Book of Daniel, a comparison of pre-exilic and post-exilic prophecy, the prophetic expectations of our Lord, the second pre-millennial return of Christ, and the final prophetic utterances in the Revelation of John. The pre-millennial view will be emphasized in the study of the Revelation.

433. Science and the Bible — Two hours credit

Comparative study of related scientific and theological ideology with emphasis upon areas of apparent discrepancy. Through lecture, research papers and guided class discussion, an attempt is made to demonstrate the necessity and possibility of harmonizing scientific and biblical truth.

434. Christian Apologetics — Two hours credit

This course is an introduction to polemical thought with special attention given to a vindication of the cardinal doctrines of Christianity, especially revelation, theism, and the Deity of Christ. Prominent also will be discussions of modern biblical criticism and the bearing of science upon the biblical record.

DEPARTMENT OF CHRISTIAN MINISTRIES

Christian Education
Missions
Pastoral Studies

J. Martin Baldree, Department Head

Associate Professors Baldree and Odom, Assistant Professors Christenbury, Elliott, and Swiger, and Visiting Lecturer Ackdary.

The courses in the Department of Christian Ministries are intended to acquaint the student with the theory and practice essential in the ministry of church education, to provide training for Christian service in the United States or a mission field, and to provide a sound basis for further professional training for Christian ministries in graduate school or seminary. All students should select some courses from this department in fulfilling their eighteen-hour religion requirement.

The specific objectives of the major in Christian education are to provide understanding, appreciation, and skill in carrying out a well-balanced educational program in the church and to provide a background for the development of a comprehensive philosophy of Christian education.

The minor in Missions is designed for those students who anticipate working in some aspect of the missionary activities of the church. The specific aims of this program are: to acquaint the student with the theological foundation of missions; to survey the history of mission activities both of the general church and the denomination; to acquaint the student with methods of propogating the faith and planting churches; and to impart to the student an understanding of the peoples and cultures among which this is to be done. The Biblical Education major with a minor in Missions may take a modern language in lieu of Greek or Hebrew to fulfill the language requirement.

DEGREE PROGRAMS

Major

The Department of Christian Ministries offers a major in Christian Education leading to a Bachelor of Arts degree.

Minors

Minors in Christian Education and Missions are offered.

COURSE REQUIREMENTS IN DEGREE PROGRAMS

Christian Education Major

The Bachelor of Arts with a major in Christian Education consists of thirty hours including: Survey of Christian Education 141, three semester hours; Educational Ministry of the Church 241, four semester hours; Principles of Teaching in Christian Education 341, three semester hours; Christian Education of Children 342, three semester hours; Christian Education of Youth 441, three semester hours; Field Work in Christian Education 445-446, two semester hours; Seminar in Christian Education 447-448, four semester hours; and electives, eight semester hours.

A student selecting a major in Christian Education must take six hours in the Department of Biblical-Historical Studies beyond the basic eighteen hours religion required of all students. The Christian Education major should take Biblical Theology 331-332.

In addition to the elective courses offered in the Department of Christian Education, the student may choose the following courses as electives toward his major: Adolescent Psychology 311, Educational Psychology 312, The Family 320, Social Psychology 330, or Music in Christian Education 421.

Christian Education Minor

A minor in Christian Education consists of eighteen hours including Survey of Christian Education 141, three semester hours; Educational Ministry of the Church 241, four semester hours; Principles of Teaching in Christian Education 341, three semester hours; Christian Education of Children or Youth 342 or 441, three semester hours; Seminar 448, two semester hours; and electives, three semester hours.

Missions Minor

A minor in Missions consists of: Bible Basis of Missions 251, two semester hours; History of Missions 252, three semeter hours; Personal and Community Hygiene 202, two semester hours, or Principles of Nutrition 291, three semester hours; Principles and Practices of Missions 351, three semester hours; Contemporary World Religions 352, three semester hours; Cultural Anthropology 350, two semester hours; and Mission electives, two semester hours.

ADDITIONAL INFORMATION

Students wishing to receive credit toward the eighteen-hour requirement in religion may choose the following: Christian Education 141, 241, 341, 342, 441, 442; Missions 251, 351, 352; Pastoral Studies 161, 363, 461. Students selecting only one subject in Christian Education should take Christian Education in the Church 345.

Evangelical Teacher Training Diploma

As a member of the Evangelical Teacher Training Association, Lee College is qualified to offer the ETTA's diploma in teacher training in church education. While the student is enrolled at Lee, he can meet requirements for the ETTA diploma as he meets his other requirements for graduation.

The ETTA diploma indicates that the holder is sufficiently proficient in Bible and Christian Education to qualify as an instructor of local church teachers in a leadership training program. It is recognized throughout the world by evangelical Christians. Over one hundred schools of higher learning and graduate seminaries belong to ETTA. The courses required for this award are: Bible, ten hours, and Christian Education, fourteen hours including the following courses: Principles of Teaching in Christian Education, Christian Education of Children or Youth, Educational Ministry of the Church, Christian Education in the Church, Missions, and Evangelism.

The student must make application for the diploma to the Christian Ministries Department Head at the beginning of the semester in which he plans to graduate. The cost for the diploma is $2.

COURSE OFFERINGS

CHRISTIAN EDUCATION

141. Survey of Christian Education — Three hours credit
Introduction to the fundamental concepts of Christian education—Biblical foundation, historical backgrounds, basic principles, objectives, methods; and acquaints the student with current problems, trends and vocational opportunities. (Offered each semester.)

241. Educational Ministry of the Church — Four hours credit
A study of the basic principles and practices of organizing, administering, and supervising a balanced program of Christian education. All the educational agencies of the church will be included. The functions of the board of Christian education and the role of church workers will be considered including the work of the director of Christian education. Three lectures and two laboratory periods per week.

341. Principles of Teaching in Christian Education — Three hours credit
Relation of the teaching-learning process to Christian education. How to study the Bible and teach it to individuals in relationship to their interests and needs. Observations and practice teaching are required.

342. Christian Education of Children — Three hours credit
A study of the characteristics, interests, and needs of children under twelve years of age; emphasis on the organization, administration, methods and materials of the children's division of the church.

343. Multi-sensory Education — Three hours credit
Presentation, demonstration, and discussion of various types of audio-visual methods. Preparation, application and evaluation of multi-sensory aids will be given; includes the use and care of equipment. Offered on odd years.

344. Social Recreation — Three hours credit
A study of the qualifications of recreational leaders and of the organization and promotion of recreational activities for all age groups; emphasis on socials, crafts, and summer camp activities. Offered on odd years.

345. Christian Education in the Church — Three hours credit
A study of the total educational program of the local church with emphasis on organization and administration. This course is designed especially for the student who is not majoring in Christian education. Not open to Christian education majors. Offered each semester.

441. Christian Education of Youth — Three hours credit
A study of the characteristics and needs of adolescents—junior high, senior high and older youth. Consideration will be given to the development of a sound, practical Christian education program that will win and hold young people. Emphasis will be placed upon preparation and presentation of youth worship services.

442. Christian Education of Adults — Two hours credit
A course to introduce students to the characteristics and expanding needs of young, middle, and older adults in a continuing program of adult Christian education. Special emphasis is placed on the role of parents and the home in Christian education. Offered on even years.

443. History and Philosophy of Christian Education — Three hours credit
A brief survey of the historical roots of Christian Education including Hebrew, Greek, and Roman systems. Christian education is then traced from the beginning of the Christian era through the Sunday school movement, to recent developments. Concurrently, religious and secular educational philosophies will be compared. Designed to aid students to form a Biblical philosophy of Christian Education. Offered on even years. Prerequisites: Christian Education 141-241, or 345.

445-446. Field Work in Christian Education — One hour credit
Observation and participation in the program of Christian education in a local church. Field workers are required a minimum of one hour service and one seminar hour per week. Enrollment restricted to juniors or seniors who are majoring or minoring in Christian education.

447. Seminar in Christian Education — Two hours credit
A comprehensive survey of the field of Christian Education for the purpose of correlation and integration of the subjects of the major field. Reading, special assignments, reports, discussions, and individual research projects. Open only to seniors with majors or minors in Christian education.

448. Seminar in Christian Education — Two hours credit
Independent study and research which will supplement and expand upon the other Christian education courses according to the interests and needs of the individual students. Open only to seniors with majors or minors in Christian Education.

MISSIONS

251. Bible Basis of Missions — Two hours credit
What the Bible teaches about the plan of God for the propagation of the Gospel, from Genesis to Revelation.

252. History of Missions — Three hours credit
A history of Christian missions, including that of the Church of God. Fall of 1969.

351. Principles and Practices of Missions — Three hours credit
A practical study of mission work, including a detailed study of the Church of God mission policies. Fall of 1970.

352. Contemporary World Religions — Three hours credit
A study of the history and teachings of the major non-Christian religions of the world with an attempt to relate them to their cultural background.

353. Mission Methods — Three hours credit
A consideration of the methods used by the Apostle Paul for the fulfillment of the Great Commission. Also a comparison of the modern indigneous church. Winter of 1970.

452. World Mission Outlook — Three hours credit
The geography, history, and culture of the mission fields with particular emphasis upon a chosen field.

PASTORAL STUDIES

161. Personal Evangelism — Two hours credit

A study of the basic principles of personal evangelism. Special attention is given to the particular problems confronted in personal soul-winning. Considerable Scripture memorizing is required.

361. Homiletics — Two hours credit

A practical course in homiletics, with actual practice in the preparation, arrangement, and delivery of sermons. Considerable attention is given to style of the great preachers of various ages and broad reading in the homiletical field is expected of each student.

362. Homiletics — Two hours credit

A continuation of Pastoral Studies 231.

363. Visitation Evangelism — Two hours credit

Study of the purposes and methods of home visitation evangelism. The organization and carrying out of a plan for visitation for special evangelistic campaigns and for a year-round program.

461. The Pastoral Ministry — Four hours credit

A study of a pastor's principal leadership function in the church and community. It will include a study of the practical, everyday problems faced in administering the total program of the church.

462. Pastoral Counseling — Three hours credit

The pastoral practice of counseling: its context, attitudinal orientation, techniques and procedures, and essential information.

ALUMNI ASSOCIATION

The Lee College Alumni Association is composed of over ten thousand alumni in state chapter organizations. Finances for operation are donated by interested alumni and steadily increasing receipts indicate a healthy and promising interest in the school's future.

The Association is governed by an Alumni Council made up of three officers and three board members, one of which is the college president. A full-time Director of Alumni Affairs is employed to implement and coordinate annual projects. This man, along with the Lee College Development Director, sits with the Alumni Council in an advisory capacity. These administrators, except for the two advisors, are elected biennially at the Fall Homecoming which takes place on Thanksgiving Day.

Ten years ago, Lee College Alumni launched the Avis Swiger Student Loan Fund. The Fund has assisted eighty-one selected students in the amount of $32,572. Also, work scholarships for office personnel annually total over $2,000.

Increasing educational costs have forced Alumni to consider methods for better coordinating chapter activities. Special attention is being given local chapters. These groups, free to meet regularly and unhampered by distance barriers, have already proven successful. Recent employment of a full-time Director of Alumni Affairs aims toward a goal of many local groups, all working and contributing annually their fair share toward institutional growth.

The Alumni Association structures its activities around two cornerstones: an educational institution is obligated to pursue and, in so far as possible, inform its graduates on recent developments in the educational, professional and business world; the conscientious alumni desire this contact, appreciate it, and sincerely wish to repay a portion of the debt owed their Alma Mater.

OFFICERS

Clyne Buxton, President

Terrell McBrayer, Vice-President

O. Wayne Chambers, Secretary

James A. Cross, Board Member

J. Herbert Walker, Jr.

Philip Morris, Board Member

D. C. Boatwright, Development Director



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B.A., D.D., Lee College

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Vice-President
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Stanley Butler, B.S., M.A., Ed.S.
Dean of Admissions
B.S., Jacksonville State University; M.A., Ed.S., George Peabody College; University of Tennessee

Terrell McBrayer, B.S., M.S., Ed.D.
Dean of Students
B.S., University of Georgia; M.S., Ed.D., University of Tennessee

Don Pemberton, B.A.
Business Manager
B.A., Lee College

ACADEMIC DIVISIONAL CHAIRMEN

Delton Alford, B.M., M.M.E., Ph.D.
Chairman of Division of Arts and Sciences
B.M., University of Chattanooga; M.M.E., Ph.D., Florida State University

R. H. Gause, Jr., A.B., B.D.
Chairman of Division of Religion
A.B., Presbyterian College; B.D., Columbia Theological Seminary; Emory University

Bob G. Johnson, B.S., M.A., Ed.D.
Chairman of Division of Education
B.S., M.A., Memphis State University; Ed.D., University of Houston

ADMINISTRATIVE STAFF

Gertude Aldrich, B.A. . . .	*Dean of Women*
D. C. Boatwright	*Director of Development*
Wayne Chambers, B.A. . . .	*Director of Student Aid*
Evaline Echols	*Administrative Secretary to the President*
Honette Echols, B.S., M.A. . .	*Dean of Men*
Wanda Griffith, B.S.	*Assistant Registrar*
Dale R. Hughes, B.A. . . .	*Athletic Director*
David Painter, B.S.	*Assistant Treasurer*
Hoyt E. Stone, B.A.	*Director of Alumni Affairs*
LeMoyne Swiger, B.A., M.A. .	*Librarian*
W. Edwin Tull	*Director of Christian Service*

FACULTY

Faheem B. M. Akhdary 1969
Visiting Lecturer in Christian Education
A.B., Assiut College (Egypt);
B.D., Evangelical Theological Seminary (Egypt);
M.Th., Asbury Seminary;
Ph.D., Boston University

Delton L. Alford 1962
Associate Professor of Music
B.M., University of Chattanooga;
M.M.E., Ph.D., Florida State University

Frances Arrington 1953-57; 1964
Instructor and Assistant Librarian
B.S., Jacksonville State College;
M.A., George Peabody College for Teachers

French L. Arrington 1964
Associate Professor of Theology
B.A., University of Chattanooga;
B.D., Columbia Theological Seminary

Donald S. Aultman 1968
Assistant Professor of Psychology
B.A., Samford University;
Ed.D., University of Tennessee

J. Martin Baldree 1946-48; 1961
Associate Professor of Christian Education
A.B., Asbury College;
M.R.E., Southwestern Baptist Theological Seminary

Evangeline C. Banta 1967
Assistant Professor of English
A.B., Houghton College;
B.D., Gordon Divinity School

Charles R. Beach 1954
Professor of Romance Languages
B.A., M.A., University of Tennessee

Lois U. Beach 1944
Professor of Chemistry
B.S., M.S., University of Tennessee

James M. Beaty 1967
Associate Professor of New Testament
A.B., Atlantic Christian College;
B.D., Vanderbilt School of Religion;
Ph.D., Vanderbilt University

Jimmy W. Bilbo 1961
Associate Professor of History
B.A., Lee College;
M.A., George Peabody College for Teachers

Hubert P. Black 1954-68; 1969
Professor of Education
B.S., Jacksonville State College;
M.Ed., University of Chattanooga;
Ed.D., University of Tennessee

Donald N. Bowdle 1962
Associate Professor of History and Church History
B.A., Lee College;
M.A., Ph.D., Bob Jones University;
Th.M., Princeton Theological Seminary;
Th.D., Union Theological Seminary

C. Hassell Bullock 1968
Assistant Professor of Old Testament
B.A., Samford University
B.D., Columbia Theological Seminary;
Candidate for Ph.D., Hebrew Union College and Seminary

Jimmy W. Burns 1967
Instructor in Music
B.C.M., Lee College;
M.C.M., Southwestern Baptist Theological Seminary

Stanley Butler 1953
Professor of Education
B.S., Jacksonville State College;
M.A., Ed.S., George Peabody College for Teachers

Eugene Christenbury 1953-57; 1967
Assistant Professor of Pastoral Studies
B.A., M.A., George Peabody College for Teachers

Edgar M. Cook 1967
Professor of Psychology
B.A., Carson-Newman College;
M.A., Ph.D., George Peabody College for Teachers

Clifford Dennison 1955-61; 1965
Associate Professor of Zoology
A.B., M.A., Marshall College;
Ed.D., University of Florida

Nina Edge Driggers 1944
Associate Professor of English
A.B., Asbury College;
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Honette Echols 1961
Associate Professor of Education
B.S., Tennessee Wesleyan College;
M.A., George Peabody College for Teachers

Lucille Vance Elliott 1952-55; 1962
Associate Professor of Business Education
B.A., Fairmont State College;
M.A., George Peabody College for Teachers

Winston Elliott 1953-55; 1962
Assistant Professor of Missions
A.B., University of Denver;
M.A., George Peabody College for Teachers;
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Myrtle Fleming 1950-54; 1968
Associate Professor of Zoology
B.S., East Tennessee State College;
M.S., University of Tennessee;
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R. Hollis Gause, Jr. 1947
Professor of Theology
A.B., Presbyterian College;
B.D., Columbia Theological Seminary

Earl J. Gilbert 1964
Assistant Professor of Psychology
B.A., Davis and Elkins College;
M.A., West Virginia University

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Assistant Professor of Music
B.M., Belmont College;
M.M., University of Miami

Ronald Harris 1966
Instructor in Physics
B.S., East Carolina College;
M.A.T.. University of North Carolina

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Instructor in Accounting
B.S., M.S., University of South Carolina

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B.M.E., University of Southern Mississippi
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Dale R. Hughes 1964
Assistant Professor of Physical Education
B.A., Lee College;
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Peggy Humphrey 1959
Assistant Professor of English
B.S., Bob Jones University
M.S., Ohio State University

Ruby Hurst 1947-52; 1954
Assistant Professor of Music
B.A., University of Chattanooga;
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Bob G. Johnson 1963-64; 1966
Associate Professor of Education
B.S., M.A., Memphis State University;
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Betty Jordan 1968
Instructor in English
B.S., Tennessee Wesleyan College;
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Mary Ledford 1969
Instructor and Assistant Librarian
B.S., Florida State University
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Ollie J. Lee 1967
Associate Professor of Sociology
A.B., Berea College;
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Terrell McBrayer 1959
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B.S., University of Georgia;
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Instructor and Assistant Librarian
B.S., Shippensburg State College
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Roland McDaniel 1964
Assistant Professor of Bible
B.S., University of Alabama;
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Assistant Professor of Music
B.M., University of Chattanooga;
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Mabel Morehead 1952-58; 1966
Assistant Professor of Education
B.S., University of Tampa
M.S., University of Alabama

Phillip Morehead 1966
Instructor of Music
B.M., University of Chattanooga;
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Dora P. Myers 1939-50; 1962
Assistant Professor of Psychology
A.B., Southern Methodist University
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Associate Professor of Biology
B.S., East Tennessee State College;
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Beatrice H. Odom 1951
Associate Professor of Christian Education
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M.A., George Peabody College for Teachers

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Associate Professor of Biology
B.A., M.A., George Peabody College for Teachers
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Associate Professor of Business and Political Science
B.B.A., M.A., J.D., University of Miami

James O. Swain 1969
Visiting Lecturer in Spanish
B.A., M.A., Indiana University;
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Avis Swiger 1935
Assistant Professor of Missions
Litt.D., Lee College

LeMoyne Swiger 1959
Associate Professor and Head Librarian
B.A., University of Chattanooga;
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Helen Irene Symes 1949
Assistant Professor of Education
B.S., M.Ed., University of Chattanooga

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B.M., M.M., East Carolina College

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Assistant Professor of Psychology
B.A., Cedarville College;
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M.A., Candidate for Ph.D., Ohio State University

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Assistant Professor of Art
B.S., Ball State University;
M.A., California State College

Sabord Woods 1967-68; 1969
Instructor in English
B.A., M.A., Georgia Southern

PART-TIME INSTRUCTORS

F. Dean Banta 1968–
Instructor in Philosophy
Th.B., Gordon College of Theology and Missions, Boston
A.B., Houghton College, Houghton, New York
M.A., University of Buffalo
Ed.D., University of Buffalo

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Instructor in Business
B.S., Middle Tennessee State, Murphreesboro, Tenn.
M.S., University of Tennessee

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Visiting Lecturer in Music
B.M., New England Conservatory, Boston
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Roy G. Lillard 1965-1966, 1966-1967, 1968-1969
Instructor in History
B.A., Carson-Newman, Jefferson City, Tenn.
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Instructor in Economics
B.A., Columbia Union College, Maryland
M.B.A., University of Maryland
Ph.D., University of Maryland

Georgia Stroud 1958
Instructor in Music
B.M., University of Chicago
Honorary Ph.D. from Brantridge College in England
Additional graduate work, Columbia University
Additional graduate work, University of Chattanooga

FACULTY MEMBERS ON LEAVE OF ABSENCE

Robert Humbertson 1949-58; 1964
Associate Professor of Speech
A.B., University of Maryland;
M.A., Ohio State University

Mary Morris 1962-65; 1966
Instructor in Music
B.M., Lee College

Philip Morris 1965
Instructor in English
B.A., Lee College

Lamar Ross
Instructor in Foreign Languages
B.A., University of Georgia
M.A., Indiana University

LABORATORY ASSISTANT

Ray H. Hughes, Jr. 1967
Assistant in Biology Laboratory
B.S., University of Tennessee

AUXILIARY PERSONNEL

Myrtle Ayers	*Resident Supervisor*
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Howard Lucy	*Night Assistant*
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Barbara McCullough	*Reference Librarian*
Cleone McLain	*Library Cataloging Assistant*
Polly Miller	*Bookkeeper*
Volena Mozer	*Resident Supervisor*

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Janet Parsons *Secretary to Chairman of Arts and Sciences*
Dorothy Pemberton*Assistant Postmistress*
Robert B. Prather *Cafeteria Manager*
Arthur Pressley *Senior Maintenance*
Charles Rush *Resident Supervisor*
Bettie Rushing *Assistant Manager of Student Center*
Otis Rushing *Manager of Student Center*
Sandra Shelton *Library Charge Desk Assistant*
O. L. Stapp *Maintenance*
Urline Steele, R.N. *Nurse*
Archie Swiger *Policeman*
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Mary Lou Wiles *Resident Supervisor*
B. H. Williams *Resident Supervisor*
Jean Wilson *Finance Clerk*

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